

Murshidabad Adarsha Mahavidyalaya

Ph. 03481-236327

E-mail: mam236327@gmail.com

www.murshidabadadarshamahavidyalaya.in



Islampur
Murshidabad
Pin- 742304 (W.B.)

Memo No: MAM / /

Date: ___/___/___



Notice

The meeting of the Internal Quality Assurance Cell (IQAC) of Murshidabad Adarsha Mahavidyalaya will be held on July 5, 2022 at 2.00 p.m. in the college premise to discuss the following agenda. All members are cordially requested to attend the said meeting.

Agenda:

1. To read and confirm the resolutions of the previous meeting.
2. To discuss about the installation of a project in a room for audio-visual class
3. To discuss about the use of New Auditorium
4. To discuss about the Parent-Teacher Meeting & Student-Teacher Introduction Programme
5. To publish the college Annual Prospectus
6. To discuss about the New Dynamic website.

RB
PA
AM
Pradhan

Prasanna
29.06.22
IQAC, MAM
Coordinator
IQAC
Murshidabad Adarsha
Mahavidyalaya
Islampur, Murshidabad

Indra kumar mistri

Principal
Murshidabad Adarsha Mahavidyalaya
P.O.-Islampur, Dist.-Murshidabad
West Bengal

Murshidabad Adarsha Mahavidyalaya

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Murshidabad

Pin- 742304 (W.B.)

Memo No: MAM / /

Date: ___/___/___

Meeting no - 1, 05.07.2022

Time 2 PM.
Venue : TIC ROOM

Meeting Resolution Book.

Sl.	Name of the Members	Signatures.
1.	Basob Chandra	B Chandra
2.	Dr. F. H. Sarwar	F Sarwar
3.	SUKANTA BARMAN.	S Barman.
4.	Bishnu das	B Das
5.	Papia Biswas	P. Biswas
6.	Pooja Agarwal	P. Agarwal
7.	Atanu Ghosh	A. Ghosh
8.	Biswarup Ganguly	B Ganguly
9.		
10.		
11.		
12.		
13.		

Resolution Adopted

The meeting of the IQAC, in the presence of the above signatory, hold the following discussion and the proceedings of meeting recorded the same is a following manner:

First, the resolutions of the previous meeting has been read and confirmed by the present signatory members

Second, the discussion about the installation of a projector in a class room came to an end with the conclusion that a the old one ^{existing} projector to be repaired and installed at the room no. 27. The committee also unanimously resolved to purchase a new simple projector ^{with search of a sound system} for another audio-visual class room. The committee also decided to place the proposal purchasing new projector before finance committee and GR for approval.

Third, To discuss about the use of Newlip ^{developed} Auditorium, committee unanimously decided to hand over the keys to IQAC coordinator. and the programmes - P.T.O.

Indra Kumar Mistry

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like - departmental seminar, National & international college organised seminar, the specific documentary movie/video clip exhibition and faculty development programmes would be organised in New-Auditorium. To organised programme, the concern department will intimate formally to IQAC coordinator prior the commencement of programme.



Fourth, To discuss about - Parent-Teacher and Student-Teacher meeting, the committee unanimously resolved to organised the both meeting just after the start of first class of 1st Semester students of college. The committee decided to hand over all the responsibility on the hand of IQAC, coordinator. The tentative dates for both the programmes was fixed on 21st and 22nd September 2022.

Fifth, to discuss about the preparation of annual college prospectus - 2022-23, the committee decided out a proposed content and the drafting of subject was unanimously hand over to Dr. Firaj High Samra. The committee also proposed to publish the same just before the commencement of first year admission date.

Sixth, the committee unanimously resolved to develop our college web-site into a new dynamic website. To do the same committee hand over the responsibility to

S. Abasan.

Teacher-in-Charge
Murshidabad Adarsha Mahavidyalaya
Chak Islampur, Murshidabad

Coordinator
IQAC
Murshidabad Adarsha
Mahavidyalaya
Islampur, Murshidabad

Indra Kumar Mishra

Principal
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Notice

The meeting of the Internal Quality Assurance Cell (IQAC) of Murshidabad Adarsha Mahavidyalaya will be held on 24th September, 2022 at 2.00 p.m. in the college premise to discuss the following agenda. All members are cordially requested to attend the said meeting.

Agenda:

1. To read and confirm the resolutions of the previous meeting.
2. Construction of New Class Rooms (New Building) & Other infrastructural development
3. Approval of Academic Calendar, Prospectus, Holyday list for the session of 2022-2023
4. Discussion on introduction of Certificate Course, *add on - course*.
5. Discussion on Internal Academic Audit, Green Audit, Complain box installation
6. Discussion on Best Practices for the session of 2022-23

S. Berman
P. Biswas

B. Biswas
S. Biswas

S. Biswas

S. Biswas

S. Biswas
15.09.22

IQAC, MAM

Coordinator
IQAC

Murshidabad Adarsha
Mahavidyalaya
Islampur, Murshidabad

Indra kumar mistri

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Memo No: MAM / /

Date: ___/___/___

MEETING RESOLUTION

Date: 24/09/2022
Time: 2.00 PM.

Place: IQAC ROOM

Members (Signatures)

1. Basobaloi.
2. Mousem Singh
3. Biswarup Ganguly
4. Firaj High Sanwar
5. Bishnu Das
6. Atanu Ghosh
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.

Resolution Adopted

The meeting of the IQAC, in the presence of the above signatory members, hold the following discussion and the proceedings of meeting record the same is a following manners:

First, the resolution of the previous meeting has been read and confirmed by the present signatory members.

Second, the discussion about the lack of classroom start with the reference of TIC meeting and the same issues raised by the concern teachers of all dept. To deal with the shortage of class room, this has been decided to put forward an application to Governing Body through principal/TIC for construction of a new building.

Third, the coordinator and Teacher's council secretary jointly present the Academic calendar and holiday list for the session of 2022-2023 to

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the room, the principal/Teacher-in-charge and other members verified the same and approved the Academic calendar and unanimously resolved to published the same in our college web-site.

Fourth, the discussion about the certificate course and add-on course started with an brief introduction on the pattern, course design and methodology by Coordinator, IQAC. All the signatory members took active interest in the discussion and finally all unanimously decided to start add-on courses from this session. Already the proposal from the department of history and geography for starting the add on course submitted through HOD of the concerned departments. The IQAC suggested some policies to frame the programme. For conducting an add-on course, the concerned dept should formulate take a resolution and must choose a course coordinator and theme of the programme. The course coordinator must submit the objective of the course and submit a syllabus of minimum 30 hours of class. The proposal must be approved by IQAC and TIC/principal of the college.

Fifth, All the present members of IQAC collectively suggest the coordinator of IQAC to do an audit -mit about from this year and also advised to install a complain box for students in the campus. The coordinator of IQAC also informed and request to the Teacher in-charge to look after the matter of green - audit of the campus.



P.T.O.

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Finally, the meeting of the IQAC came to an end with the discussion on Best Practices in our college campus. The members of the committee unanimously resolved to follow a day as Vehicle-Free Day to create a consciousness about healthy environment (Sound-Free, Pollution Free Campus).



[Signature]
29.09.22

Coordinator
IQAC
Murshidabad Adarsha
Mahavidyalaya
Islampur, Murshidabad

[Signature]
29.09.22
TEACHER-IN-CHARGE
MURSHIDABAD
ADARSHA MAHAVIDYALAYA
Islampur, Msd

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Memo No: MAM / /

Date: ___/___/___

MEETING RESOLUTION

DATE: 2nd January 2023
Time: 11 AM
Venue: Room 10

ESTD-1981

Signatory Members

1. Basob Choudhury
2. Dr. Firoz High Saeed
3. Alame Ghosh
4. Sukanta Barma
5. Mousumi Singha
6. Parja Agastya
7. Biswarup Garguly
8. Dr. Shovanjoy Maitra
9. Bishu Das
10. Anusree Kundu
- 11.
- 12.

* Resolution Adopted:

An urgent meeting of IQAC, in the presence of above signatory, hold the following discussion and the proceeding of meeting recorded the same is a following manner

The issue of urgent meeting was celebrating "Student's Week celebration" from 2nd January to 7th January 2023 that has been ordered by the Higher Education Department, Government of West Bengal vide memo no. 238-SSE/2022 Date: 27.12.2022.

The Committee unanimously resolved to conduct the 7 days various programmes under the programme - in-charge, who will be the expert of that programme and must be the teacher of our institution. The following programmes to be organised accordingly.

1. Day One: Student's Awareness Day
2. Day two: Environment Awareness Day
3. Day three: Career - Counseling Day
4. Day Four: Cultural Awareness Day
5. Day five: Health Awareness Day
6. Day Six: Sports Awareness Day
7. Valedictory Day.

P.T.O.

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The committee unanimously also resolved to prepare a brochure of seven days programme and the full programme schedule of valedictory day. The members combinedly took decision to organise various competitions (intra college and inter departments) viz:

1. Drawing Competition for all
2. Quiz Competition for all
3. Singing Song competition for all
4. Dancing Competition for all
5. Poem recitation competition for all
6. Intra College football Tournament for Boys
7. Ludo Competition for girls
8. Passing the ball competition for girls
9. Anukari Competition for girls

The IBAC unanimously resolved to confer the prizes to all position holders of all competitions and also the mementos to the distinguished college staff. A grand valedictory programme to be also organised on 10th January 2023. For the prize distributions and a short cultural programme along with a lunch together session.

To conduct the whole 'SWC' the IQAC and TCS members estimated a budget of 35000/- rupees for smoothly running all programme. The amount to be realised for the purpose of

- a. Prizes Purchases
- b. Tiffin
- c. Lunch
- d. Memento or Certificates
- e. Stage Decoration and Miscellaneous

P.T.O.

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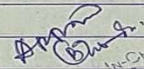
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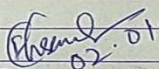


The IQAC also decided to submit a proposal of approval and sanctioned the fund for this programme. The Teacher-in-charge to be acted as observer of the Week and IQAC and TCS Conbinity works as Coordinator of FDC Programme.

Finally, unanimously resolved to invite the MLA ~~Sannik~~ Hassan, the mentor of our college on Valedictory Day 11th January to cheer the students.

Note: With the consent of TIC, MAM, this is unanimously resolved that due to urgent notice, the teachers will primarily spend the money according to budget whenever required for conducting programmes and the same amount to be reimbursement by the college fund later after submitting original bill/vouchers with application.


Teacher-in-Charge
MURSHIDABAD
ADARSHA MAHAVIDYALAYA
Islampur, Med


02.01.23
Coordinator
IQAC
Murshidabad Adarsha
Mahavidyalaya
Islampur, Murshidabad

Indra Kumar Mistry

Principal
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Date: ___/___/___

IQAC GENERAL MEETING & RESOLUTION

DATE: 07.02.2023

TIME: _____

Sl. No.	Full signature of attending teacher
1.	Barob Chowdh.
2.	Dr. Firoj High Sarwar, Assistant Professor
3.	Alame Khan
4.	Biswarup Garguly
5.	Pooja Agarwal, Assistant Professor
6.	Mousumi Singha
7.	Md Abdul UKul, SACT
8.	Promotei Chattopadhyay
9.	Bishnu dev Das Assistant Professor
10.	Dr. Prasenjit Dey SACT-II
11.	Tarun Samui SACT
12.	Shirca Biswas SACT
13.	Kabir Das. SACT.
14.	Pampi Das. SACT
15.	Suman Biswas SACT.
16.	Papia Biswas
17.	Dr. Dhanaujay Mahabo Asst. Prof. Dept of Philosophy
18.	Md. Yusuf Ali, IT Teacher Dept.- Physical Education
19.	Amree Kundu, SACT
20.	Bishnu dev Das
21.	
22.	
23.	
24.	

RESOLUTIONS ADOPTED / TAKEN

A general meeting with above signatory teachers, hold the following discussion and the proceeding of meeting recorded the same as follows:

Discussion start with the issue of ~~formation~~ formation of Research and Development Cell in Colleges as

P.T.O.

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1861-1815

→ According to the order of UGC, No- 5/2021 (NEP/Disk - Part) dated 3rd february 2023. After a prolonged discussion committee unanimously resolved to form the same cell, having its coordinator and 5 different committees. The Principal/Teacher-in-charge as chairperson and Mr. Biswasup Ganguly, Assistant Professor of history as coordinator have been selected for this session. The other five committees were also formed as accordingly -

1. Finance & infrastructure Committee (Members are Dr. F. H. Saswar, Assistant Professor, Majarul SK. SACT)
2. Research Programme, Policy & Development Committee (Members are A. Ghosh, Assistant Professor, P. SACT)
3. Collaboration & community Committee. (Members are M. Singha, Assistant Professor and Rakibul Islam, SACT)
4. Product Development and Marketing Committee (Members are B. Raha, SACT and A. UKI, SACT)
5. Intellectual Property Right and Legal Committee (Members are P. Agarwal, Assistant Professor and T. Samoi, SACT)

② The second discussion agenda was about Institutional Publication. The discussion revolve around the issue of publication of an edited book with ISBN no. The members of the committee unanimously resolved that all teaching staff of our college will contribute article independently on the theme of the "Post-independent Bengal." The responsibility of editing this bi-lingual (Bengali-English) edited book, has given to our respected Sir Sri Atanu Ghosh and Sri Prosenjit Ray.

③ Further, the signatory members of the meeting discussed on the issue of organizing National and International Seminars by College fund. The committee unanimously

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(64)

resolved that Department of English and Bengali jointly, and the Department of History & Political Science, and the Department of Philosophy & Education jointly and Geography independently will organised Seminars within the month of March the college will provide ~~to~~ a maximum amount of 15000/- rupees per seminar. for T.A., D.A, Honorium of resource persons.

4) The next discussion was on the issue of faculty exchange between our college and Hazi A.K. Khan College, Haripur Murshidabad under "MoU". The members and HoDs of all Departments unanimously resolved that from Bengali Dept. M. Singh, P. Chhotopadhyaya, & Prasmita Dept, from philosophy D. Mahato & P. Agawall, from History Dept. B. Ganguly and from B.D. Das will go to A.K. Khan College to deliver special lectures whenever the both colleges will summon each other for faculty Exchange Programme.

5) The final discussion was on the issue of conducting department wise Add-on-Course for 2023-2024 session. The members of the meeting unanimously resolved that each department will start separately an Add-on-Course on skilled oriented theme. It has also decided that a course coordinator will be fixed for each course, having proper syllabus of minimum of 30 classes (each class of 1 hour) and the dept HoDs approved routine will prepared and altogether will submit to the principal through IQAC for approval. If registration fees is decided to take from the participants, approval from Governing Body is necessary. also to be taken through prior application.

Approved
8.2.23
TEACHER-IN-CHARGE
Murshidabad Adarsha Mahavidyalaya
Chak Islampur, Msd.

Coordinator
IQAC
Murshidabad Adarsha
Mahavidyalaya
Islampur, Murshidabad

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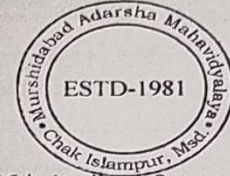
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Pin- 742304 (W.B.)

Memo No: MAM / /

Date: ___/___/___

Internal Quality Assurance Cell

NOTICE - 03/04/2023



This is to hereby notify to all Members of IQAC to meet on 06th April on 2pm at IQAC Room for a discussion on the issues of Students Development Programme that is going to be organized for the session of 2023 for the six semester honours students only.

P. Bhowan
3/4/23

[Signature]
3/4/23

Agarwal
4/4/23

[Signature]
4/4/23
Coordinator
IQAC
Murshidabad Adarsha
Mahavidyalaya
Islampur, Murshidabad

Coordinator
Research & Development Cell
MAM, Murshidabad, WB

[Signature]
4/4/23

[Signature]
4/4/23

[Signature]
04/04/23

S. Ghosh
u.4.23

[Signature]
4/4/23

[Signature]
04/04/23

Indra kumar mistri

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- 
2. The Programme will be a 40 (forty hours) hours Programme
 3. Only the honours students of sixth Semester of all department can participate the programme
 4. As a registration fees of (50) fifty rupees will be taken from the registered students.
 5. The maximum intake of the programme will be 100 (hundred) "First cum - first" is the registration rule.
 6. The programme will include the following themes of Lectures -
 - (a) Communication and writing of Bengali and English.
 - (b) Competitive Examination preparation like reasoning, logic, GK and current affairs.
 - (c) How to write Research work.
 - (d) Environmental issues.
 - (e) Morality - Ethics and Manners
 - (f) Health issues.
 - (g) Political and legal knowledge
 - (h) Computing and ICT
 - (i) Career - counselling.
 - (j) Basics of - Indian Society and Economy.
 - (k) Social Awareness and work
 - (l) Intersective, Presentation and group discussion.
 7. 80% of attendance for the programme will be mandatory.
 8. An objective type of Examination will be taken to evaluate the students, and those who will obtain 60% of marks will be eligible for getting certificate.

Indra kumar mistri

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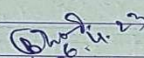
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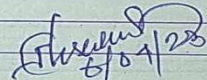


9. Mainly, the teachers who are expert on specific field will be the speakers of the programme.

10. If needed, then out-sourcing of Resource person ~~is~~ is permissible.

11. The Programme schedule to be prepared as technically as it would not hampered the regular class of the college.


TEACHER-IN-CHARGE
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Internal Quality Assurance Cell

NOTICE - 03/06/2023

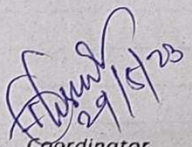
This is hereby notified to all the members of IQAC that a meeting will be held on 03/06/2023 at 3 pm at TIC chamber. You all are requested to attend the meeting positively.

Your kind cooperation is highly necessitated

Agendum:

1. To discuss about the Application given by the Atanu Ghosh, Associate Professor of English for updating his M. Phil degree.

Regards


Coordinator
IQAC
Murshidabad Adarsha
Mahavidyalaya
Islampur, Murshidabad


Principal

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Murshidabad

Pin- 742304 (W.B.)

Memo No: MAM / /

Date: ___/___/___



Meeting Resolution Book

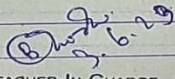
Name: IGAC Room Date: 03/06/23
Time: 3 PM

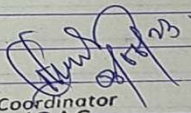
Name and signature of Members.

1. Banobhendu
2. Mr. Firaj High Saman
3. Atanu Ghosh
4. Bishnu Kumar Das
5. Papia Biswas
6. Anurag Kumar
7. Houseemi Singh
- 8.
- 9.
- 10.

- : Resolution Adopted :-

With all above signatory members, on the basis of application given by Atanu Ghosh, Associate professor of English, for updating his M. Phil Degree to his Designation and academic qualification. It has been unanimously decided that with all the documents and an self declaration the IGAC will forward to GB through Teacher in charge for further step.


TEACHER-IN-CHARGE
MURSHIDABAD
ADARSHA MAHAVIDYALAYA
Islampur, WB


Coordinator
IGAC
Murshidabad Adarsha
Mahavidyalaya
Islampur, Murshidabad

Indra Kumar Mishra

Principal
Murshidabad Adarsha Mahavidyalaya
P.O.-Islampur, Dist.-Murshidabad
West Bengal

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Date: 12/06/23

Internal Quality Assurance Cell

NOTICE

This is hereby informed to all respected members of IQAC of our college that a meeting will be organized on 22nd June 2023 at 3.00 pm at IQAC room. The topic of the discussion are as follows:

- The Utilization fund of National Seminars of History & Political Science and Philosophy & Education 2023
- The Utilization of Fund of SDP 2023

Regards.

Coordinator
IQAC
Murshidabad Adarsha
Mahavidyalaya
Islampur, Murshidabad

Coordinator, IQAC, MAM

RD
12/06/23
K. Das

B. Saha
13/6/23
G. Ghosh
13/6/23

A. Chakrabarti
13/06/23
A. Chakrabarti
13/06/23

Indra kumar mistri

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Memo No: MAM / /

Date: ___/___/___



Meeting Resolution Book

Date: 22/06/2023
Time: 3 PM.
Venue: IGAC Room


Name and Signature of the Members.

- 1.
2. Dr. Firoj High Saswar
3. A. B. B.
4. Papia Biswas
5. Dr. Dhanrajoy Mahato
6. Tarosif Ahmed
7. Mousemi Singha
8. Biswarup Ganguly
9. Shipra Biswas
10. Kaboni Das
11. Anusree Kundu
- 12.

Resolution Adopted

1. The meeting of the IGAC, with all above underigned members start by 3pm at IGAC Room. The agenda of previous meeting was read and confirmed. The IGAC Coordinator presented all the documents ~~of~~ of National Seminal orga- nised by Departments of History, political science on 22nd March and Philosophy and Education on 21st March 2023. All the bill - Voucher and the registration fees details placed before the members. All the members properly scrutinised documents and signed by the concern departmental members for the National Seminar of History and political science on the theme of "India and Identity in the context of History, polity, society and Economy" an amount of Rs. 74450/- rupees has been collected from the partici- pating members (as registration fees) and collected sanctioned Rs. 15000/- and an amount of Rs. 73082/- has been spent for different purpose. An amount of Rs. 1368/-

P.T.O.



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is still there as surplus amount. All the members unanimously resolved to keep the surplus amount as it is in the Seminars file. The amount will be used for further Seminars programme. On the other hand for the Seminars of the Department of Philosophy and Education on the theme of "Impact of Philosophy on Education of Some Reflection" 21st March 2023, no surplus amount has left, rather an amount of Rs. 5885/- rupees was deficit. The deficit amount has been settled by the granted fund given by the college after intimation. The members of the committee unanimously resolved that a copy of both Seminars to be reserved by the IGAC for further use.

2. On the issue of SDP Programme and its fund, the undersigned members and the coordinator of RDC collectively verified the registration details, collected fund and subsequent expenses. A total number of 96 students got enrolled with a registration fees of 50 rupees. Total Rs. 4800/- rupees has been collected and an amount of Rs. 4292/- rupees has been spent on various purpose. All the bill and vouchers of the related expenses has been verified and signed by the coordinators of IGAC and RDC. A surplus amount of Rs. 508/- rupees is still there. All the members of IGAC unanimously resolved that the surplus amount will be used for the purpose of Vedic programme of SDP (Student Development Programme), which will be organised very soon to distribute the certificate among the students and speakers.

3. An additional topic regarding the written complaint given by the Sri Partha Das to the DPI, Govt of WB and Higher Education Minister, that the IGAC since the month of March 2017, Dr. Firoz High Sarwar, the coordinator of IGAC did not organised a single meeting. In this context, the details of meeting
P.T.O.

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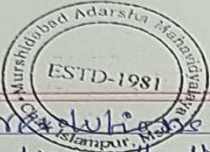
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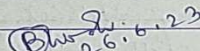
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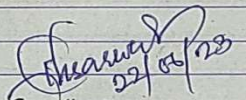
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The ~~deliberate~~ During books has been properly scrutinised by all the members of IQAC and they found that not a single meeting has been conducted by the Partha Das, ~~Asso~~ the former Coordinator of IQAC during his tenure from 03.06.2017 to 11.03.2017. On the other hand under the coordinatorship of Dr. Firuz High Sarwar since 11.03.2017 to till date total 18 meeting has been conducted, although a period of two years lockdown (due to Covid situation) ~~cross~~ slog session pass away without any proper function of the college administration. Therefore, to humiliate and false allegation, coordinators of IQAC appeal to the undersigned members of committee to consider this allegation as an unauthorised ~~and~~ false, to defame the coordinators ^{as particular} and the members of IQAC as general. The Committee therefore decided to appeal the highest authority of the College "Governing Body" to look after the matter and to get proper justice. If GB, do not entertain this matter positively, then an IQAC Meeting will be commenced to ~~clarify~~ ^{verify} the allegation by summoning Partha Das, Associate Professor of Bengali in the meeting.


26.6.23
TEACHER-IN-CHARGE
MURSHIDABAD
ADARSHA MAHAVIDYALAYA
Islampur, Msd


22/06/23
Coordinator
IQAC
Murshidabad Adarsha
Mahavidyalaya
Islampur, Murshidabad

Indra kumar mistri

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Islampur

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Memo No: MAM / /

Date: ___/___/___

IQAC MEETING RESOLUTION

Date: 08.04.2023 Time: 2 PM

Members

1. Basob Ghosh
2. Dr. Firoz High Sanyal
3. Biswarup Garguly
4. Mousumi Singh
5. Md. Yusuf Ali
6. Bishon Das
7. Atanu Ghosh
8. Anurag Kumar
- 9.
- 10.

Resolution Adopted/Taken.

The meeting of the IQAC with above signatory members started at 2 pm at IQAC Room. The Teacher-in-Charge took the chair of the meeting. The meeting was also attended by the Coordinator, RDC MAM. In the meeting following decision ^{has been} ~~was~~ taken on the issue of Convening Student Development Programme.

All the members of the IQAC unanimously resolved that the SDP will be organised for the interest of the students to equip them with the basic ^{skill based} career building knowledge. Under the coordination of Dr. Firoz High Sanyal and Biswarup Garguly. The following decisions have also been taken in the meeting.

1. The Programme "SDP" will be treated as an Add-on-Course, and to be approved by the Governing Body of the College.

P.T.O.

Indra Kumar Mistry

Principal
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