SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

MURSHIDABAD ADARSHA MAHAVIDYALAYA

MURSHIDABAD ADARSHA MAHAVIDYALAYA, PO-ISLAMPUR, DIST
MURSHIDABAD, WEST BENGAL, PIN- 742304
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www.mam.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Murshidabad Adarsha Mahavidyalaya is one of the 24 colleges the Government of West Bengal decided to establish in 1977. Mr. Hemendra Narayan Chaudhary took the first initiative to open a college between the city of Berhampore and Bangladesh Border (Jalangi).

Early in 1980, attempts were made by Tapan Kumar Hore, Puri Lal Biswas, Satish Charan Dey, Kartrik Dutta, Solamen Hoque, Durgaprasad Maheshwari, Rabindranath Rakhsit, Dibakar Dutta and others. They under MLA Smt. Chaya Ghosh collected money and assets for land. Upendra Smriti Seba Mandir of Purilal Biswas provided early housing for academic activities. In November, 1981, the college began its formal journey.

In four temporary classrooms of Seba Mandir, teachers like Kamalendu Bhattacharyya, Amulya Kumar Sarkar, Nripendranath Kundu, Anowar Hossain and Dilip Chakraborty taught voluntarily. The Ministry of Higher Education headed by Sri Shombhu Ghosh helped get the Calcutta University affiliation in 1981 In 1985, a plot of six bighas was bought from Sri Durgapada Dutta and Dhananjoy Dutta. Money was donated by 'Union no. 4 Company of Multipurpose Society', 'Chandrakanta Lalit Mohan Resham Khadi', Rural Industry Association, Chak Weavers' Association, Upenda Smriti, Chak Bayan Shilpi Samiti and others. MLA of Jalangi, Atahar Rahaman extended a helping hand for the construction of the building on the college land. In 1999, the college got affiliation from University of Kalyani.

Murshidabad Adarsha Mahavidyalaya is firm in spreading the light of quality education among the marginalized sections of Islampur, Raninagar, Domkal and Daulatabad blocks. The college serves rural learners in remote and underdeveloped areas. About 95% of students belong to minority communities (mostly Muslims and Other Backward Classes) and the Scheduled Castes. Currently (2024), around 3300 students get enrolled each year.. The college is determined to integrate the needs of individuals as well as society in order to create new value-based youth. Our college aims to be the beacon of hope for the marginalized areas that will shine the light of education amongst all strata of society. Thus, let us pierce the dark veil of ignorance, remove illiteracy and poverty, and truly prove to be a vehicle of modernization and development.

Vision

The vision of Murshidabad Adarsha Mahavidyalaya is to transform this college into a center of excellence in the district of Murshidabad, in West Bengal, and in India. The college aspires to soar high despite so many difficulties and challenges and is single-minded about generating a substantial number of useful human resources. The college is strongly determined to disseminate knowledge and education smoothly and freely among all strata of society, irrespective of caste, creed, gender and religion, and among various weaker, underprivileged, poverty-stricken, differently-abled and the so called 'the other' people. The college has a responsibility to make every student a respectable and responsible citizen of

India. The college emphasizes the career building of the students as well as a sound value-based education so that the ward contributes to the holistic development of the country as well as the locality the pupil belongs to. The college particularly focuses on women education, women empowerment, and gender-bias free development, especially because of the minority-based migrant labour population (mostly Muslims) of the locality. The college inculcates among its pupils a strong sense of obligation towards the Constitution of India and the Human Rights.

Mission

1. To impart quality education to all students - irrespective of caste, creed, gender, religion, socially and economically underprivileged, backward, and differently-abled.

2. To be a strong contributor in the socio-economic, technico-scientific and sustainable environmental development changes in the locality.

3. To build the characters of students by imparting sound value and morality based education and scientific knowledge.

4. To instill patriotism, nationalism, secularism, and fraternity in every heart through observations of various days like Republic Day, Independence Day etc.

5. To focus on the career-building aspects of the students in this cut-throat competitive era.

6. To inculcate discipline, hard work, mutual respect, understanding, and cooperation for each other, community service works in outreaching neighborhoods through NSS.

7. To promote gender sensitization, ecological growth, constitutional rights, and human rights through various seminars, tree plantation programmes, campaigning, drives, and classroom discussions.

8. To adopt all new technologies in the teaching-learning process under ICT-enabled methods.

9. To encourage students to participate in the Students' Seminar, Departmental Seminar, National Seminar, and International Seminar/Conference.

10. To encourage students to write research papers, dissertations, and involve themselves in various project works.

11. To inspire students to be creative and original in writing poetry, essays, stories, painting, and in making anything new.

12. To encourage students to participate in sports and cultural programmes, debates, quizzes, extempore, essay writing competitions, poster making competitions, etc. in other colleges.

13. To teach students how to use and maintain infrastructural facilities of the college.

14. To encourage teaching and non-teaching faculty to regularly participate in various FDP and MDP

programs, to write research papers in UGC approved spaces, and to undertake UGC-approved project work.

15. **To hold seminars, conferences, talks, awareness programmes, special lectures, and workshops of various levels regularly.**

16. **To create a green, peaceful, noiseless study-conducive ambience in the college by instilling communal harmony, spirit of unity, and deep ecological sense.**

17. **To maintain the biodiversity of the college campus.**

18. **To maintain and sustain the cultural and linguistic heritage of the locality.**

19. **To bring all stakeholders of the college under one umbrella for the all-round development of the college.**

20. **To work heart and soul for the proper implementation and sustenance of NEP 2020.**

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- **Willingness of all stakeholders to constantly better ourselves.**

- **A large number of enthusiastic students.**

- **A highly visionary and altruistic Governing Body with a dynamic President**

- **A highly motivated faculty members and non-teaching staff and their sincerity, punctuality and dedication**

- **A combination of an energetic and cool new Principal and a very experienced Teacher-in-Charge who preceded him**

- **A pollution-free, noiseless green campus**

- **Very good connectivity, particularly by road**

- **A library well-equipped with books, e-access KOHA, INFLIBNET, N-LIST etc**

- **Close vicinity of classrooms with Staff Room, Principal's room and Office**

- **Disabled friendly ramps with wheelchair, stretcher and first aid facilities**

- **A big playground in front of the college**

- **A strict adherence to Academic calendar**

- **Regular holding of GB Meetings, Staff Meeting, Teachers' Council Meetings, IQAC Meetings, Departmental Meetings, Parent-Teacher Meetings etc**

- **Regular holding of various functions and programmes like Rabindra Jayanti, Najrul Jayanti, Vidyasagar Birthday, Freshers' Welcome, Departmental Freshers' Welcome, Annual Cultural Programme, Annual Sports, Women's Day Celebration**

- **Timely internal examinations, evaluations and result outs**

- **Regular attainment of FDP and seminars and conferences of faculties**

- **CAS, Pension, retirement benefits in time**

- **Smart and ICT-enabled classroom**

- **An AC-Auditorium and a big seminar hall and an open Stage**

- **Good power backup system through quality generator**

- **Has signed MoUs with six colleges recently, and added another five with a university**

- **Gender neutrality and discrimination free approach**

- **Zero tolerance policy for ragging and sexual harassment**

- **Regular Departmental study tours for experiential learning**

- **One-to-one interaction of faculties with every student**

Institutional Weakness

- **No funds from UGC or Govt or Non-Govt organization for a long time**

- **The college is situated in a rural, minority based, migrant-labourers affected, underdeveloped area. Nearest Berhampore Court Railway station 30 kms away.**

- **Most of the students are first generation learners. Most of their parents are migrant labourers, bidi shramiks and daily labourers.**

- **Social and economic backwardness, being a minority-based college**

- **Lack of adequate Teaching faculties, Non-teaching staff and Library staff**

- **Infrastructural deficiency, immense crisis of classrooms, old building, narrow corridor, narrow staircase in respect of large number of students**

- **Early marriages among girl students and consequent dropouts**

- **No girls' hostel, no boys' hostel, no teachers' and non-teachers' quarters.**

- **No gymnasium in the college**

- **No solar power and energy system so far**

- **Inadequate numbers of computers in respect to student number**

- **There is no in-house facility for physical health care and mental counseling**

- **Poor consultancy and zero patent**

- **There is no effective placement system in operation**

- **Not able to change curricula, if needed, because of the college's affiliated status**

- **Lack of resource mobilization for Research work from concerned agencies**

- **Lack of collaboration work nationally and internationally**

- **Inexpertise of students in using digital facilities**

- **Poor attendance due to long distance from home and poverty**

- **Lack of entrepreneur support system and miniscule start-ups**

- **Lack of adequate infrastructure for implementation of NEP 2020**

- **Psychological Counseling Cell**

- **Day Care Centre**

Institutional Opportunity

- **Huge opportunity to create human resources.**

- **To make stronger the already existing academic monitoring system**

- To introduce new subjects/streams in the college like Mathematics, Physics, Biology and Chemistry

- To introduce PG Courses/Distance Learning Course in the college

- To create new posts for subjects and to fill the already existing vacant posts by approaching Higher Education Department and the Govt of West Bengal

- To stop early marriages of girl students and hold them back to the platform of higher education.

- Huge opportunity to make the students computer-centric, IT-enabled and ICT enabled by creating more ICT-enabled classrooms and smart classrooms and by providing them more computers.

- To give attention for Innovative Ecosystem

- High opportunity to transform the huge student base into a cultural force in society

- Opportunity to make the students aware of the Constitutional obligations, human rights, gender sensitivity and neutrality, deep ecological sense, mutual respect, cooperation and understanding and empathy for all and for environment

- To grow students intellectually and make them intellectually independent

- To be an active player in raising the consciousness and awareness of the locality

- To make the faculties academically sound through various research works and to encourage them to publish more papers in UGC-carelists journals and books

- To make the Library more modernized and to ensure more useful journals in the Library

- To make a methodology for the maintenance of the physical infrastructure of the college

- To be sensitive towards issues related to climate change and ecological issues

- To go for more collaborative works with other colleges, district-wise, state-wise and nationally

- To make new buildings and provisions for students if funds are allocated from Govt or non-govt agencies

- To impart curricula based education or to improvise the curricula, if need be, in the best way possible

- To engage students more and more in the extra-curricular activities

- To make optimal use of finance for the benefits of the students

- To adopt more and more student-centric methods

- **To organize more UGC-sponsored seminars and conferences**

- **To open a Placement Cell**

- **To organize more career counseling programme**

- **To go for Green Campus Drive more fiercely.**

Institutional Challenge

- **To transform the college into a center of excellence.**

- **To implement NEP 2020 in its true spirit.**

- **To generate a substantial number of productive human resources.**

- **To make every academic activity time-bound and effective and to impart quality education to all concerned.**

- **To overcome financial and infrastructural impasse in the college.**

- **To stop early marriages among girl students of our college and to pave their way to further educational advancement.**

- **To particularly make a Girls' Hostel.**

- **To provide financial aid and free scholarship to the needy and the deserving.**

- **To introduce new streams like Science and create new posts and fill the already vacant posts and to reduce the student-full time teacher ratio like 1 teacher for 40 students.**

- **To make the students regular in respect of class attendance and to lessen the drop-out rate.**

- **To encourage students to take part in different State, national and International Seminars.**

- **To encourage students to participate more and more in sports and cultural programmes at the district, state and national level.**

- **For the teachers, to make ourselves punctual, sincere and dedicated for the college**

- **For the non-teaching staff, to be more cooperative with teachers and students**

- **For the students, to be attentive, studious and more respectful towards teaching and non-teaching staff**

- **To mobilize funds and resources from Govt and non-govt organizations.**

- **To be more gender-sensitive, gender neutral and hard-working for women empowerment**

- **To provide very sort of help and empathy for the differently-abled and for LGBTQA+ people**

- **To make the campus a completely ragging free campus**

- **To make the campus a completely sexual harassment-free campus.**

- **To make the campus a completely plastic-free campus.**

- **To make the campus a well-disciplined college.**

- **To make the campus a hassle-free campus.**

- **To register the already existing Alumni Group of the college and to empower it.**

- **To encourage teachers to engage themselves in valid national and international publications and research works.**

- **Given the socio-economic background, we are to fight ignorance and superstitions of many in the locality**

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Murshidabad Adarsha Mahavidyalaya strictly adheres to and follows the Curriculum and Academic Calendar of University of Kalyani. The implementation of curriculum delivery is smart, swift and effective. Heads of the Deapartments, faculties and member/s of Board of studies play pivotal role in this. Academic Calendar is meticulously prepared and then strictly followed. A master routine is prepared and then a Departmental routine is formulated, based on which academic activities like classes taken throughout the semesters. Regular Departmental meetings are held to carry out the blueprints of the Academic Calendar, Master Routine and Departmental Routine. Continuous Internal Assessment is done with remarkable transparency, agility and impact. ICT-skill is encouraged among teachers and students, taking help of LMS. KOHA, OPAC, INFLIBNET are powerful tools to achieve learning outcome.

A 40-hour value added course with 100 students has been performed in 2022-23. Certificates of course completion have been given to 59 students.

Our college integrates various crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum, sometimes adding new and pertinent issues. In subjects like Philosophy, Education, Political Science, Geography, history, Benagli, English and ENVS, cross-cutting issues like gender, professional ethics, human values, environmental

issues of sustainability are abundant and relevant. These issues always address the burning issues of the day. For practical implementation of this, various relevant programs and days like the gender sensitization program, tree plantation program, Yoga Day, International Women's Day are done.

Students of particularly Geography Department perform project and field works, whereas all students perform project work in ENVS. Students in the Education Department have done dissertations.

Effective feedback system is operational. Feedback has mainly been taken from students and teachers during the last five years except lockdown period when only one online feedback was taken. Feedback has been collected, analysed, action taken and communicated to proper body and hosted on the college website.

Teaching-learning and Evaluation

The admission procedure is absolutely transparent, as it is centrally done in complete online mode. However, any kind of grievance regarding admission is taken utmost care of. Rules and Reservation policies of Govt of India and Govt of West Bengal are absolutely followed in case of admission of various sections of society like physically disabled, SC/STs, OBCs, Generals etc.

Enrollment percentage of seats against sanctioned seats of the last five years is 71.1%. Percentage of seats filled against seats reserved for various categories during the last five years is 43.54.

Number of actual students admitted from the reserved categories during the last five years are 2673. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years 6139.

For an effective teaching-learning process, the college has taken care of recruiting qualified teachers. The present teacher-student ratio is 161.54.

Percentage of full-time teachers against sanctioned posts during the last five years 87.86 and the number of sanctioned posts year wise during the last five years is 28.

Some teachers have PhD (6)and MPhil (3)

Mechanism of internal and external assessment is transparent. The grievance redressal system is time-bound and effective. Regular parent teacher and student teacher meetings are held. Relevant notices, results are displayed on notice boards and college website. Grievance for exam/low marks is quickly redressed. In case of University examination related issue, Scrutiny system, Review and RTI systems are operational.

Course outcomes and program outcomes are clearly defined and displayed on notice board by the respective Departments. They are intimated to students. Attainment of POs and COs are evaluated.

Pass percentage of students during last five years is 90.24.

Number of final years students who passed the university examination year wise during the last five years is 650, 493, 191, 140, 191.

The number of appeared student is year wise last five years 680, 513, 205, 170, 277.

Research, Innovations and Extension

Murshidabad Adarsha Mahavidyalaya involves itself to create an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR and takes other initiatives for the creation and transfer of knowledge and technology. Their outcomes are self-evident.

The study of indigenous language such as Bengali reflects such knowledge. Yoga, Herbal gardening, Indian literature in English reflect Vedic and Upanishadic knowledge and national sentiments. Indian history, polity, geography, music are well reflected in the CBCS curricula of Kalyani University. Introduction of add-on course has been a special feature of the college. Celebrations of days like Yoga Day, National Youth Day, Women's Day, Republic Day, Independence Day etc uphold national sentiments.

Under IQAC, all seminars are held with the direct involvement of Research and Development Cell. National level seminars and others seminars regularly take place. RDC also encourages teachers and students alike to write research papers and publish them in UGC Care List journals and reputed foreign journals. College has signed 6 MoUs with the neighbouring colleges. INFLIBNET facility in the library has given access to innumerable e-resources and e-reading. Entrepreneurship is always encouraged for all students. Job-oriented seminars and interactions with different companies and organisations regularly happen.

Number of research papers published in the Journals notified on UGC care list during the last five years is 6.

Total number of workshops/seminars/conferences during last five years is 2 (national).

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings during last five years is 19.

Number of teaching staff/full time teachers during the last five years varies between 27 to 29.

The college arranges extensive outreach activities regularly through NSS on gender disparity, social disparity, women's health and hygiene, mental health, human trafficking and cyber crimes, AIDS, Yoga, Covid Vaccination, Thalassemia etc.

Number of extension and outreach programme is 20. College has received one certificate from govt agency for its contribution to blood donation.

Infrastructure and Learning Resources

Murshidabad Adarsha Mahavidyalaya has good infrastructure and other facilities for teaching-learning in the areas of classrooms, laboratories, computing instruments, LMS etc..

We have two buildings, with 19 classrooms, 2 laboratories, 3 ICT-enabled room (of which room no 10 is smart classroom), one AC auditorium and a good library. We have a Girls' common room, Boys' Common Room and a Guest Room among many others. There are 3 ramps, one stretcher, one wheel chair for physically disabled. LMS is functional in the college.

We have wonderful sports and cultural facilities. We have one playground where sports like Football, cricket, voley ball, badminton, kabbadi, kho-kho etc take place. Yoga and meditations, Indoor games regularly happen. At big open theatre, many cultural programmes like annual function, singing, dancing take place.

The college updates its internet facility on a regular basis. Presently we have two internet providers, one BSNL, another Allianz Broadband, both with a speed of 125 mbps. LAN is regularly updated. There are 32 CCTV cameras with EVR and DVR. The college is automated with open source software (Cloud Version- 22.11.06.000 dated 16.08.23). We have KOHA software version 22.11.17 and INFLIBNET and OPAC. We have Linux operating system and QGIS software. Internet and free wi-fir facility is available almost everywhere in the premise. College website is maintained by Aidni Infotec Pvt Ltd with AMC. College has 27 desktop, 14 printers, 10 Laptops, 4 projectors, 3 scanners, protected by antivirus with AMC. Student-computer ratio is low.

Websites and some important online portals are:

College Website:

New: http://www.mam.ac.in/index.aspx

Old: http://www.murshidabadadarshamahavidyalaya.in/index.aspx

LMS: https://maml-staff.blacal.in/

OPAC: https://maml.blacal.in/

NList: https://nlist.inflibnet.ac.in

ILMS: 22.11.17.000 (cloud)

Admission: www.onlinemam.in

Office Management System & fees collection : www.mamcbcs.org.in

Wbtender.in: https://wbtenders.gov.in/nicgep/app

E-pension: https://epension.wbhed.gov.in/

Feedback system attached to college website:www.onlinemam.in

Sms: www.onlinemam.in/eadmin

Student Support and Progression

Murshidabad Adarsha Mahavidyalaya is committed to student support and progression through various committees and subcommittees such as Career Counseling and Planning Cell, Student Aid Fund, Student Health and Support Cell, Finance Commitee, Students' Grievance Redressal Cell, Student Credit Card Management, Kanyashree Scheme, All types of scholarship schemes, etc. All these committees are in favour of the students and have definite policies for the help and upliftment of students.

Students are the beneficiaries of freeships from the college. Number of students benefited by scholarships are approximately 13752 (from 2018-19 to 2022-23).

Various kinds of skill enhancement, life skill, computing skills, soft skills, language and communication skills earning skill are taught systematically to students.

Guidance for competitive examinations are given regularly. Different organisations such as RICE, Bandhan Bank, George Telegraph come time to time to collaborate with us.

The college has a strong students grievance redressal cell. We also have a strict ICC cell that looks after the complaints of from girls students and female teachers or staff regarding sexual harassment. ICC entertains no deviation. We have a strong Anti-Ragging Cell that acts strictly according to rules, making it a ragging free campus. We have zero tolerance policy regardinmg all these.

Although the college does not have any Placement Cell, we have a good number of students placed comfortably in service and other sectors. Moreover, the student progression rate is satisfactory.

We have a good number of students who pass UGC NET/SET exams regularly. Besides, students pass state level SSC, TET, B.Ed, M.Ed examinations etc.

In the field of sports and culture the college has a good many students who bring distinctions from district level. In the college sports and cultural ceremonies, they performed outstandingly. There is an unregistered Alumni Association. It is yet to be registered.

Governance, Leadership and Management

The plan and policy structures of Murshidabada Adarsha Mahavidyalaya are clearly in alignment with the mission and vision of the institution.To fulfil the vision and mission of the college, every wing works in tandem.

The Governing Body takes all important decisions in Finance, Education and Infrastructural Development. The Governing Body entrusts and directs the Principal to implement, supervise and maintain all aspects mentioned above. The Principal engages the IQAC, Teachers' Council, NSS, all Heads of the Departments, all Convenors of various academic committees, sub-committees and Cells, all faculty members, Librarian and non-teaching staff along with casual staff of the college to execute the directions of the Governing Body. Different committees and subcommittees and cells aim for the smooth functioning of every organ of the college. The committees undertake new initiatives, sustain them and enhance them.

Days like National and International Holidays, Annual Days, Memorial Days are observed. Community works in the neighborhood are done by NSS together with various Departments. The heads of the departments enjoy considerable freedom and autonomy in running the departments.

M.A.Mahavidyalaya has a zero tolerance policy regarding Ragging, sexual harassment against women, There are policies for plastic free campus, pure drinking water, freeships e-governance and green campus.

The appointment process, service rules, promotions, and other procedures of the UGC recognised teachers and Librarian are effected by Rules, Regulations and Statutes of UGC and West Bengal Higher Education Department. Non-teaching staff are effected by Rules, Regulations and Statutes of West Bengal Higher Education Department

There are strategies of the Institution for Optimal Utilization of Resources. The fund mobilizations take place in many areas for students' benefits. The Finance Committee takes the initial responsibility of financial matter. The accounts of the college are audited regularly through Internal Audit and External Audit. External Audit is done every year.

On a regular basis, the IQAC reviews the teaching and learning process, structures and methodologies of operations, and learning outcomes. The IQAC closely observes and records the incremental improvement in various activities in the college.

Institutional Values and Best Practices

Our Institution has some values and best practices for which the college is distinctly known. In our curriculam, we have explicit and implicit references to gender equity, and in our classroom interactions, we make the most of the curricula to apprise our students of various genders about gender equality and gender neutrality. Various committees like ICC (Internal Complaints Committee), WDC,Students' Grievance and Redressal Committee, Anti-Ragging Cell and IQAC help us achieve that.

We have installed close circuit cameras (CCTVs) almost everywhere, which are constantly monitored by a team headed by the principal. Washrooms are cleanly maintained. There is a Girls' Common Room equipped with two Napkin Vending Machines. Programmes, discussions and seminars on Gender-sensitization, Women Development, Mothers' Day Celebration etc are conducted on a regular basis.

The college adopts a policy of providing an inclusive environment. For this it arranges and organises so

many events. Among them the following are important.

- **Rabindra Jayanti on 25 Bishakh (around 7 May)**

- **Najrul Jayanti on 11 Jaistha (around 25 May)**

- **Vidyasagar Jayanti (26 September)**

- **Netaji Jayanti (Parakram Divas) (23 January)**

- **International Yoga Day (21st June)**

- **Freshers' Welcome Festival (Nabin Baran Utsab) in january**

- **Teachers' Day**

- **Vivekananda Birth Day**

- **World Environment day**

- **Tree Plantation Programmes**

- **Voter Awareness Drive**

- **National Youth Parliament**

- **Swachh Bharat Abhijan**

- **Save Water Save Life**

- **Books Distribution**

- **Electoral Literacy Drive**

- **Human Trafficking and Cyber Crimes**

- **Safe Drive Safe Life Programme**

- **.Annual Sports Progrmmae**

- **Annual Cultural Programme**

- **Red Ribbon day**

- **Save Tree Save nation etc**

The college has certain best practices. One is Women Empowerment in a Migrant labour populated,

early-marraige affected locality. The objectives of the practice are:

- To stop early marriages among poor, migrant-labourers affected Muslim girls

- To make them intellectually and financially independent

- To spread light of education to them and through them to generations to come

- To make a happy society

The other is bllod donation camp. We are continuously organising blood donation camps in the college since some years.

The distinctive area of our college is Upliftment of minority community women specially Muslims". Our college is particularly identified with this.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	MURSHIDABAD ADARSHA MAHAVIDYALAYA
Address	Murshidabad Adarsha Mahavidyalaya, PO-Islampur, Dist Murshidabad, West Bengal, Pin- 742304
City	ISLAMPUR
State	West Bengal
Pin	742304
Website	www.mam.ac.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Indra Kumar Mistri	03481-236327	9163657749	-	mam236327@gmail.com
IQAC / CIQA coordinator	Sukanta Barman	03481-236060	9153639312	-	iqacmam@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
West Bengal	University of Kalyani	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	28-03-1994	View Document
12B of UGC	14-12-1994	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Murshidabad Adarsha Mahavidyalaya, PO-Islampur, Dist Murshidabad, West Bengal, Pin- 742304	Rural	1.83	1370.69

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English,Program Course	36	HS	English	30	0
UG	BA,English, Honours	36	HS	English	59	0
UG	BA,English, Major	48	HS	English	213	79
UG	BA,History, Honours	36	HS	Bengali	80	0
UG	BA,History,Program Course	36	HS	Bengali	700	0
UG	BA,History, Major	48	HS	Bengali	681	487
UG	BA,Geography,Major	48	HS	Bengali	136	38
UG	BA,Geography,Program Course	36	HS	Bengali	40	0
UG	BA,Geography,Honours	36	HS	Bengali	55	0
UG	BA,Political Science,Honours	36	HS	Bengali	60	0
UG	BA,Political Science,Program Course	36	HS	Bengali	450	0
UG	BA,Political Science,Major	48	HS	Bengali	648	343
UG	BA,Philosophy,Major	48	HS	Bengali	546	64
UG	BA,Philosophy,Program	36	HS	Bengali	100	0

	Course					
UG	BA,Philosophy,Honours	36	HS	Bengali	65	0
UG	BA,Bengali, Program Course	36	HS	Bengali	850	0
UG	BA,Bengali, Major	48	HS	Bengali	732	600
UG	BA,Bengali, Honours	36	HS	Bengali	100	0
UG	BA,Education,Major	48	HS	Bengali	648	336
UG	BA,Education,Honours	36	HS	Bengali	60	0
UG	BA,Education,Program Course	36	HS	Bengali	200	0
UG	BA,Sanskrit, Program Course	36	HS	Bengali,Sanskrit	30	0
UG	BA,Physical Education,Program Course	36	HS	Bengali	60	0
UG	BA,Physical Education,Major	48	HS	Bengali	30	21

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				3				24			
Recruited	1	0	0	1	3	0	0	3	14	10	0	24
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				17
Recruited	4	1	0	5
Yet to Recruit				12
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	4	0	0	4
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	5	0	0	6
M.Phil.	0	0	0	1	0	0	0	3	0	4
PG	0	0	0	0	0	0	11	7	0	18
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1444	0	0	0	1444
	Female	1778	0	0	0	1778
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	39	77	47	21
	Female	66	86	44	28
	Others	0	0	0	0
ST	Male	1	0	0	1
	Female	2	4	1	0
	Others	0	0	0	0
OBC	Male	180	208	176	179
	Female	216	326	227	236
	Others	0	0	0	0
General	Male	558	787	547	462
	Female	736	1064	742	571
	Others	0	0	0	0
Others	Male	3	9	6	0
	Female	2	7	4	0
	Others	0	0	0	0
Total		1803	2568	1794	1498

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	In concordance with National Education Policy 2020 (NEP 2020), which seeks to implement India's hoary past traditional knowledge with the modern technico-scientific knowledge of east and west, Murshidabad

	Adarsha Mahavidyalaya is well prepared to face the challenges of executing NEP 2020 policies. Accordingly, multi-disciplinary or interdisciplinary subjects are introduced, and strategies are made for the same. In this respect, our college always adheres to and follows the instructions of Kalyani University. To enhance the skills and competencies of the students, faculties from various departments take classes of the departments other than their own. So apart from gaining knowledge of their own subjects, students achieve more usable knowledge of other interrelated subjects and skills, which will be reflected in real life situations. The curriculum is so devised that a student of Geography may gain knowledge of English language and literature, and vice versa, or, a student of Bengali Department may benefit from the lectures of Political Science. Our college is determined to deliver dynamic, varied, ingenious, and flexible knowledge . The college has academic collaborations with 11 neighbouring colleges, one university (Swami Vivekananda University), and one private organisation. 6 of them have been in the academic year 2018-2023. Faculty exchange programmes do take place occasionally. The Governing Body, Principal, Teachers' Council and above all, IQAC constantly monitor the innovative ideas and new NEP 2020 policies being implemented with all goodwill and determination.
2. Academic bank of credits (ABC):	ABC is a project that comes with the implementation of NEP 2020 that has introduced a 4-year undergraduate programme in all HEIs. Murshidabad Adarsha Mahavidyalaya follows the regulations and instructions of Kalyani University in all its academic and administrative aspects. Academic Bank of Credits is a new innovative idea emanating from UGC and implemented by Kalyani University in all its affiliated institutions. In a notification Ref.No. CoE/ABC-ID/2/U.G/2023, the University has instructed us to register in ABC. Our college has followed the advisory and has told all its students to register themselves for ABC. Likewise, our students have registered themselves for the same. The University is yet to make a full blueprint for ABC to ensure a smooth and effective teaching learning curriculum. ABC is basically a digitised repository or digital stockroom to store and issue credits to a student based on his academic performances

	throughout. It is a process in which a student will earn different credits from one or many institutions so that any HEI can assess his/her achievement at a glance at any given point of time. Thus, it actually paves the way for the multidisciplinary approaches initiated by UGC. The implementation of ABC would require a robust documentation process and infrastructural capacity. The university would also need a highclass repository on its own, like a central repository system. Currently, in our college, we can only store credits for semesters in a cumulative way, and so far, it remains a matter of intra-university but its prospects and future are very bright. Our college already manages many things digitally, like the admission process, academic process, and administrative process. Our college portal acts as a powerful platform from which students can benefit all the digital privileges like admission, exam form fill-up, getting admit cards, availing scholarships, etc The office of our college is strong enough to handle ABC but help from University is also needed. Needless to say, there are IQAC and various Academic Sub-committees to help them establish and continue a strong ABC.
3. Skill development:	As Murshidabad Adarsha Mahavidyalaya constantly engages itself in many observatory and celebratory days and many varied kinds of programmes and camps, it basically aims at building and strengthening the skills of students at various levels and degrees. Programmes such as seminars, talks, invited lectures, add-on courses, value education, life skills, yoga, football, cricket, dancing, singing, dissertations, project works, debates, quizzes, extempore, and many others only serve the purpose of enhancing their cognitive, creative capability. As our college believes in a value-based education, it inculcates among its students human values and rights, constitutional values and rights, humanistic values and rights, cultural and aesthetic values, and ethics for the all-round, holistic development of the students. Computer-based competencies are growing in our college. NSS takes all necessary steps to promote skills at various levels. All Departments also take special care to enhance the skills of their students.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Murshidabad Adarsha Mahavidyalaya has integrated Indian Knowledge System (IKS) by teaching in Indian and using online courses. The college has

	taken initiatives for the creation and transfer of knowledge and technology. The outcomes of the same are evident. Indian Knowledge system means an understanding of ancient Indian knowledge and modern Indian knowledge. The range may be extended to yoga, medicine, health in general, politics, astrology and astrophysics, chemistry, surgery, environment, so on and so forth. The knowledge system so mentioned is scientifically reflected in the CBCS curricula of Kalyani University, which our college follows. The college delivers such knowledge both in offline and online mode. Such knowledge is contained in subjects like Philosophy, History, Political Science, Education, Geography, Bengali and English. The study of Bengali literature may well reflect the regional, cultural designs of indigenous nature, the study of English may reflect the national culture and nuances as reflected in translated Indian literature and original Indian writing in English. The college very often upholds Yoga as a style of life. Our ancient Vedic knowledge disseminated through the congregation actually contributes to the overall development of personality of our students, leading to specific skills and expertise. IQAC celebrates different important occasions and does various cultural programs, like World Yoga day Day and Annual Cultural Program. Our learners are integrated into ancient Indian history, polity, geography, arts, music etc. This gives them a distinct self-identity and self-respect. Add-on course has been introduced for value-based education . We mostly choose indigenous Bengali language and English language to communicate with our students both online and offline, following bilingual mode, as suggested by various Education Commissions of India. International Mother Language Day (February 21)), Yoga Day, Republic Day, National Youth Day, Netaji Birthday, Teachers' Day, Independence Day are celebrated with the motto of integration of Indian Knowledge systems. The college has created an atmosphere for innovation and research through Research Development Cell which has laid emphasis on Yoga and Traditional herbal gardening.
5. Focus on Outcome based education (OBE):	It has been the first priority of Murshidabad Adarsha Mahavidyalaya to implement Outcome based education (OBE) and effective student-centric learning methods. Following the guidelines of UGC,

	the IQAC has been operative in the framework of Course Outcome, Program Outcome and the attainment of both since 2018-19. The institution has started new add-on Course from 2022-23. Under IQAC, all Departments make a blueprint of the Course Outcome and Program Outcome at the beginning of the semester and let the students know what they are going to learn and what will be neat results of their learning. The outcomes of CO and PO are published on the notice board and lately, on the website. Teachers strive for continuous attainment of PSOs throughout the year with students. Best knowledge and skills are extracted and supplemented by regular counselling, professional guidance program, constant mentoring and monitoring, and regular employment input. Debates, quizzes, and extempore competitions are inducted so as to enhance their problem solving capability. Their software skills are enhanced through various ICT-enabled methods. Experiential learning is expedited through regular study tours, fieldwork, yoga, and neighborhood activities. Program specific attainment is achieved through curricula, co-curricula and extr-curricular activities through Departments and NSS unit. The learning outcomes of students are mapped and measured by CIE (Continuous Internal Evaluation) and Term End Examination. To instill cognitive, scientific, and philosophical ability among students, the two systems have been highly beneficial, firstly the CBCS and secondly NEP 2020. IQAC is more determined than ever to focus more on OBE.
6. Distance education/online education:	So far, our college Murshidabad Adarsha Mahavidyalaya, does not have any Distance Education System. On the positive side, the college has recently applied to introduce several PG Courses in subjects like English, Bengali, History, Geography, Political Science and Library Science from Netaji Subhas Open University, Kolkata. They are soon to make a field visit. Application date: 05/04/2024. Online Education System is operative in the sense we take regular classes on online platforms such as WhatsApp, Google Classroom, Zoom, etc. While doing so, we take the help of PPTs, YouTube, INFLIBNET, etc. This has also given way to taking class at any convenient time, both for students and teachers. The college is ICT-facilitated with a number of teachers having good IT skills who guide the

	remaining others to use the same. Library is fully automated, and e-resources can be used by students at any time

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes. The Electoral Literacy Club of Murshidabad Adarsha Mahavidyalaya has been set up in the year 2021 with Mr Bishnu Dev Das, Assistant Professor of Political Science, as its convenor and TIC Mr Basob Ghosh as its chairperson. Recently, the club has been reformed with five other esteemed members, including the Honourable President of the Governing Body, Nuralam Shaikh.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	While the faculty coordinator and coordinating faculty members have been duly employed by a proper GB Resolution, the student coordinator and the student members have not yet been inducted specifically, as the whole NSS unit is working under the banner of the club. Yes, all members of the club are fully functional. Yes, the ELCs are fully representative in character.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Since its establishment, the Electoral Literacy Club of Murshidabad Adarsha Mahavidyalaya has been playing a dynamic and active role in taking several good initiatives. Its convenor has put efforts into training the students to hold mock parliaments and youth parliaments. It has been active in arranging programmes such as voter awareness among students. Posters for voting awareness are pasted at different places by ELC. Week-long initiatives to encourage new voters to vote for democracy have been arranged. The students are also engaged in generating consciousness and awareness among the local people. For the elderly and disabled, the ELC has helped set up a new ramp in the college. The district administrator (DM) and the local administrator (BDO) very often call the ELC for the implementation of many of their projects through college, and the ELC willingly helps them. The Election Commission regularly makes our college the polling station for two booths, and for that, the ELC extends all its support. The Election Commission also makes our college house hundreds of

	paramilitary/police forces every election, and our ELC extends all positive support for that. ELC also provides a support system for voters who become accidentally sick by providing them with special room and assistance. The ELC constantly urges the District Election administration to improve the infrastructural capacity of the college so that in the future, democratic avenues will become broader.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Yes, the students and teachers of Murshidabad Adarsha Mahavidyalaya have been participating in various voter awareness campaigns in the locality for the betterment of democracy, where lies the good future for all of us.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	All students of the college have crossed the age of 18, so everyone of them is an eligible voter. The college takes initiatives to urge them enroll as voters, class-wise and has been successful in doing that. Regular campaign inside and outside the college helps ELC about that. The ELC proposes to have a dedicated webpage in our college website for the enrollment of first time voters.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
4200	4400	3129	2477	2361

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 29

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
26	28	29	29	11

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
128.68	37.03	17.25	35.38	49.12

File Description	Document
Upload Supporting Document	[View Document](#)

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Murshidabad Adarsha Mahavidyalaya, being a Government-Aided college affiliated to University of Kalyani (KU) strictly adheres to and follows the Curriculum and Academic Calendar of the affiliated University. The Institution effectively implements the curriculum with reasonable flexibility and with strategies that are suitable to the students. At home, the Heads of the Departments and faculties, and at University, the member/s of the Board of Studies, are actively involved in planning and delivering the curriculum.

At the commencement of Academic Session, at the instruction of TIC/Principal, the IQAC arranges a meeting to prepare the Academic Calendar. The Calendar is prepared by adhering to KU Calendar and is uploaded to the college website and displayed on college notice board.

1. **Academic calendar: In the Academic calendar, all the important timelines, events and dates like annual and semester-wise commencement of classes and examinations, available class days, evaluation schedules for both internal and external examinations, seminars, annual functions, farewell ceremonies, freshers' welcome, institutional holidays, parent-teacher meetings, study tours, excursions, and celebratory days are earmarked, and best efforts are made to stick to the Calendar.**

2. **Routine: A master-routine and afterwards department-wise routine is prepared by the Routine Committee and respective departments under the instruction of TIC/Principal and IQAC, keeping in mind the newly-introduced CBCS system and recommended class, hour per credit. Routines thus prepared are displayed on the college website, notice board and are personally conveyed to the students.**

3. **Departmental Meeting: Departmental meetings are held on a regular basis for the effective curriculum delivery mentioned in the Academic Calendar and master routine. Pertinent issues such as syllabus distribution and class distribution, session plan and lesson plan, planning of class tests, internal examinations and evaluations, methodologies of teaching, remedial/tutorial classes for weak students, departmental infrastructural requirements, books and study materials to be recommended and purchased, mentoring and monitoring the students, curricula activities, departmental seminars, invited and special lectures, different extracurricular activities like debate, quiz, recitation, songs, dances, essay writing competition, study tours, painting, poster making, and many other things are discussed and resolutions are taken. All resolutions are displayed on notice boards.**

4. **Continuous Internal Assessment: Internal examinations are transparent, time-bound and effective. Teachers' Council under TIC/Principal and IQAC takes the lead role in planning, executing, and evaluating internal examinations in advance of each semester. Continuous Internal Assessment is done through various modes such as class tests, project works, field works, responses from emails and google softwares, storing in Google Classroom, Google Drive, various extracurricular activities, sports, culture, wall magazines, add-on courses, behavior checking, mapping COs and POs, etc. Attention is given to weak students.**

5. **ICT enabling: The college is constantly trying to make everyone ICT skilled. LMS has been introduced. Classes are taken using overhead projectors, smart classroom, laptops and PPT presentations.**

6. **Learning Resources: The college has a very good library with innumerable useful texts and reference books for students. It has KOHA and INFLIBNET facilities that allow access to many e-resources and relevant papers and research works for students.**

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 01

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 0.6

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
100	00	00	00	00

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Murshidabad Adarsha Mahavidyalaya adheres to the syllabi of University of Kalyani, which invariably integrate various cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum. The college also adds on new dimensions regarding these issues in the Curriculum by holding regular programmes like seminars and talks, camps, awareness programmes, health camps, etc.

From Academic year 2018-19 to 2022–23, the college has faced two systems: the 1+1+1 system and the CBCS system (with six semesters). We find an abundance of cross-cutting issues in both of these two systems.

We have Professional Ethics related issues in the subjects, like Philosophy, Education, Political Science English, Bengali. We have Gender related issues in subjects like English, Bengali, Political Science, Eduacation, History. We have Environment related issues in subjects like ENVS, Geography, Education, English, Bengali. We have Environment and Sustainability related issues in subjects like Geography and ENVS.

In subjects like Environmental Science which is included under AECC Course, we have enormous stress on sustaining our environment, keeping our mother earth pollution free and green, keeping our place plastic free and smoke free, on waste management system, proper drainage system, malaria and dengue drive mission, keeping our rivers clean and flowing, etc. In the subject of Geography, sustainability issues are constantly dealt with.

Regarding Gender issues, in Language and Literature subjects like Bengali Language and Literature and English Language and Literature, there is no dearth of such issues. Rassundari Devi's Amar Jiban is one of the very first documents in India that deals thoroughly with gender issues.

In subjects like History, Philosophy , Education, there are many such crosscutting issues in the syllabi. Largely, the topics are on women's inequality, issues of other genders, women empowerment, gender sensitization, role of working women etc. Issues related to Professional Ethics are found in subjects like Education, Political Science, Philosophy (Medical Ethics), History, Geography. Environmental issues are elaborated in AECC subject Environmental Science. Similar issues are to be found in Geography. Human values and human rights related issues are elaborately discussed in subjects like Political Science, Education, Literatures, Philosophy and Geography.

The college regularly arranges different programmes for Gender sensitization, Awareness Programme, Health camps, and the free distribution of sanitary napkins. Seminars and discussions are regularly held on relevant cross-cutting issues. Various days like Environmental Day, World Earth Day, Water Day, International Women's Day, and Mother's Day are celebrated through Departments and NSS units of the college. The birthdays of great sons and daughters are also celebrated.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)	

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 28.76

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 1208

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 71.1

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
1803	2568	1794	1498	1525

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2939	2939	2463	2329	2253

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 43.54

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
509	717	505	465	477

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1407	1407	1136	1114	1075

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 161.54

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Murshidabad Adarsha Mahavidyalaya, in alignment with UGC and NAAC guidelines, adopts various student-centric methods, such as experiential learning, participative learning and problem solving methodologies for enhancing learning experiences of its students. Teachers use ICT-enabled tools including online resources for effective teaching and learning process.

In the field of experiential learning, to enhance students' learning outcome, regular study tours are conducted by all Departments of the college. Departments go for to visit museums, places of literary and historical importance, natural and archeological sites. Project works and field works are chiefly undertaken by Department of Geography and Education in order to transform classroom learning into practicability and to learn to write research papers. Education Department engages its students' in writing dissertations and presenting them, thus enhancing their critical thinking ability and reasoning capacity.

Participatory learning is introduced in the teaching-learning process to make it more student-centric. Student seminars (all Departments and IQAC-library), mock parliament (Political Science), debates (English Dept), Quizzes (centrally and English Dept), postermaking (History and Bengali), Sit and Draw (centrally), extempore (centrally), wall magazines (Bengali, English), singing and dancing (centrally), different sports (centrally) are conducted for the creative and cerebral growth of the students. Various cleanliness drives in and outside college, awareness and campaigning programmes come under participatory learning. Apart from these, all departments use the traditional chalk and talk method to engage them in the group discussion in the classroom. All departments take remedial/tutorial classes for weak students. All celebratory days are observed centrally.

Problem solving methodologies are incorporated in teaching-learning methods to facilitate students for further engagement. All departments engage their students in some brainstorming sessions where students are bombarded with many new ideas and are made to think on their own. This method enhances their critical and analytical power.

Teachers use ICT- enabled tools, including online resources for effective teaching and learning process. .All Departments use ICT-enabled classroom such as the smart classroom at room no 10 and ICT-enabled class room such as room no 19. The target is not merely the delivery of teaching but also to attain PSOs through COs and POs. All Departments use wi-fi of the college to take online classes, mostly via Google Meet. Such practice started during pandemic and even continue now, both from home and college. All Departments use the e-resources of the college library and encourage their students to use e-resources through ILMS, KOHA, INFLIBNET, etc. There is a separate E-ZONE for that. All Departments take class through PPT presentations. The college library has OPAC that facilitates students accessing the library electronically. Computers are used by students in the Computer Lab.

Library access links:

OPAC: https://maml.blacal.in/

Staff-Client: https://maml-staff.blacal.in/

N-List : https://nlist.inflibnet.ac.in/

N-List ID : mamlinflibnet2024@gmail.com

File Description	Document
Upload Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 87.86

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
28	28	28	28	28

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 59.35

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
14	16	17	17	09

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awareded by UGC recognized universities	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Murshidabad Adarsha Mahavidyalaya follows two systems - the Annual Method of 1+1+1 system and the new CBCS system which was introduced in the academic year 2018-19.

Apart from taking final Internal Assessment centrally, class tests or assignment works or project work are conducted by several Departments occasionally along with giving model questions and model answers. In all cases, results come out in time and they are displayed on the Departmental Notice Boards. Evaluated answer scripts are handed over to students for their contemplation and then taken back. Regular parent-teacher meetings are held to inform them about the students' performance and their strengths and weaknesses, based on which teachers readjust their teaching methodology and try their best to extract the best from the students.

In the Old system, there were 100 marks per subject, all written. In the new CBCS system, Full Marks per subject are 75, out of which 80% (60 marks) is set aside for writing and the rest 20% (15 marks) are left out for Internal Assessment. Out of this, 33.33% (5 marks) is set aside for attendance, and the remaining 66.66% (10) marks are set aside for Internal Assessment.

Accounts of attendance are maintained, and after calculation, the attendance records are displayed on the Departmental Notice Board and personally communicated to students in classrooms. Appropriate advice and steps are taken by mentors (teachers) for further improvement.

For taking central Internal Assessment for all students, following the Academic Calendar, Teachers' Council, under the instruction of the Principal, issues a notice and conducts a meeting. In that meeting, all the modalities (date, time, duration, marks, types of question- short, semi-broad, broad, mcq, project/assignment/dissertation etc , mode of exam- offline/online, tentative date of results, tentative dates of remedial classes if needed, question setters/evaluators etc) are discussed and resolutions are taken. Under the supervision of Heads of Departments, examinations are taken strictly and in a time-bound manner, answer scripts are evaluated, results come out, they

are displayed on the Departmental Notice Board and they are also intimated personally to students.

If any student has any grievance regarding his/her marks, the pupil approaches the concerned Head of the Department. HoD takes a serious note of this and resolves the problem accordingly in consultation with the Principal and Examination Sub-Committee.

For Final examination or Semester examination conducted by University of Kalyani, any sort of grievance of the students regarding poor marks, unexpectedly low marks, failed marks, the student can directly approach the college Office with proper documents for applying for Scrutiny, Review, RTI, etc and the Office provides appropriate forms and advises. The University also responds quickly in a time-bound fashion and shows the scrutiny and review results. In case of RTI, the University shows a photocopy of the evaluated answer script. Thus, the grievance is addressed.

File Description	Document
Upload Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Programme Outcomes (POs) and Course outcomes (COs) for all Programmes offered by the institution are stated and displayed on website.

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by Murshidabad Adarsha Mahavidyalaya are stated and displayed on website.

After Kalyani University approves the syllabus, Departments hold meetings to frame COs and POs.

The COs and POs of each course and programme are intimated to students admitted into different Courses and Programmes at the beginning of the semester in the first classes by concerned teachers.

Students are updated about curricula, course structure, course prospects, and the beneficial aspects of interaction in classroom with teachers, parent-teacher meetings etc.

The integration of COs and POs to the assessment process is done variously like Departmental notice boards, periodic

meetings with students, teachers and parents.

COs and POs can be available in the College website:

Course Outcome (CO): Course outcome is the result or benefits that a student should avail after the completion of a particular course.

Example: COs of PHIL-H-T-01: Outline of Indian Philosophy:

CO1.1: It provides the distinctive features of Indian Philosophy emphasizing on its origin, development and basic concepts of Vedic and the UpanishadicWorld Views, Rta, Rna, Atmanand such other.

CO1.2: It helps to gain knowledge of the different atheistic and theistic schools of Indian Philosophy.

Programme Outcome (PO): Programme Outcome is the result or the benefits that a student should avail of, like episteme, skills, and attitudes, after the completion of a programme.

For example: Students of English Honours after graduation would be able to have:

PO1: A specialized knowledge of the Discipline or Subject

PO2: A sound understanding of mankind, nature and psychology

PO3: A fluent communication skill

PO4: Ability to think critically

 PO5: Interdisciplinary knowledge

When the college publishes program outcomes and course outcomes of various programs, they are directly benefited, as they can now avail themselves of the choice or option to choose what course or programme to study in CBCS system and NEP 2020 system which offer multiple entry and multiple exits. Students will have their own preferences and objectives in choosing. Programme and Course outcomes also guide teachers to adjust their methodologies of teaching and delivering the curriculum. Faculties also come to know their strengths and shortcomings in teaching and delivery, and they can correct themselves.

File Description	Document
Upload Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

One essential aspect of the teaching learning process is to map the COs and POs and their attainment. For this purpose IQAC has taken steps to create a framework to evaluate the attainment of COs and POs. So two methods can be applied for achieving the attainment level of the students.

Two aspects have to be taken into account. First the evaluations of students based on CIE (Continuous Internal Evaluation) like class tests, unit tests, assignment, viva voce, dessertations, fieldworks, projects and many more. The second is the End Semester Examinations which carry the greater share of marks. When we go to analyse the attainment, we have to consider both in order to judge the final outcome of the learning of the students. Every Department takes special care to map CO, PO attainment.

The first method is called the Direct Method. In this method the Department through various local assessment procedures measures the learning outcome of the students. :

The second method is called the Indirect Method. It is based on the basis of a survey carried out by the course instructor. He applies his methodology on the student undertaking the course. In such cases the student perceives his course outcome and comes to know about his attainment of COs.

The two methods are combined to get the final result. The End Semester examination result which carries the greater share of marks and the CIE, which carries the minimum share of marks are to be tallied in order to find out the attainment of COs and POs. Thus at the end of the attainment the student gets to know the neat outcome of his studies and the teachers get an opportunity to re-adjust his/her methodology of teaching.

File Description	Document
Upload Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 90.24

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
650	493	191	140	191

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
680	513	205	170	277

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.37

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Murshidabad Adarsha Mahavidyalaya has created an ecosystem for innovations, Indian Knowledge System (IKS) and has taken initiatives for the creation and transfer of knowledge and technology. The outcomes of the same are evident.

The knowledge system so mentioned is scientifically reflected in the CBCS curricula of Kalyani University, which our college follows. Such knowledge is contained in subjects like Philosophy, History, Political Science, Education, Geography, Bengali and English. The study of Bengali literature may well reflect the regional, cultural designs of indigenous nature, the study of English may reflect the national culture and nuances as reflected in translated Indian literature and original Indian writing in English. The college very often upholds Yoga as a style of life. Our ancient Vedic knowledge disseminated through the congregation actually contributes to the overall development of personality of our students, leading to specific skills and expertise. Our learners are integrated into ancient Indian history, polity, geography, arts, music etc. This gives them a distinct self-identity and self-respect. Add-on course has been introduced for value-based

education. We mostly choose indigenous Bengali language and English language to communicate with our students both online and offline, following bilingual mode, as suggested by various Education Commissions of India. International Mother Language Day (February 21)), Yoga Day, Republic Day, National Youth Day, Netaji Birthday, Teachers' Day, Independence Day are celebrated with the motto of integration of Indian Knowledge systems. The college has created an atmosphere for innovation and research through Research Development Cell which has laid emphasis on Yoga and Traditional herbal gardening.

The college has created an ambience for innovation and research. The college has established a Research and Development Cell on 31.01.2023 with the aim of creating knowledge and information and their proper dissemination and transfer. Under the direction of IQAC, RDC organises seminars and online programmes for the benefits of teachers and students alike. The RDC of the college encourages all students to write research papers, dissertations. It encourages students to perform fieldwork, project work, study tours for research and experiential purpose. Under the direct involvement of RDC, the college has signed as many as 7 MoUs and has encouraged faculties to take part in faculty exchange programmes and other collaborative research activities. The RDC encourages all the faculties to publish original, plagiarism-free research papers in reputed UGC and foreign journals. The college library has an INFLIBNET facility that gives access to thousands of ebooks and ejournals and e-research papers.

The RDC has has laid emphasis on Yoga and Traditional herbal gardening which are integrally related to old Indian Knowledge system.

Entrepreneurship is one thing that the college encourages very much. The college occasionally organises seminars on job-oriented matters. In this respect, the college has organised seminars with Bandhan Bank, IIARI, George Telegraph, RICE and some other minor organisations. RICE chairman Samit Roy himself came on one occasion to inform the students about their career prospects. Students are oriented to earn their livelihood independently. They are encouraged for any sort of business start-up.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 2

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during**

last five years

2022-23	2021-22	2020-21	2019-20	2018-19
02	00	00	00	00

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.21

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
01	02	00	00	03

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.66

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
04	09	01	00	05

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Murshidabad Adarsha Mahavidyalaya is engaged in diverse kinds of Extension Activities in the neighborhood community, sensitizing the students as well as the locality, over the last five years. Extension activities related to gender disparity, social disparity, women's health and hygiene, mental health, human trafficking and cyber crimes, AIDS, Yoga, Covid Vaccination, Thalassemia, Tobacco and HIV, Environment, Health and General Wellbeing, Malaria, Dengue and Chikungunya, Safe Drive Safe Life Programme, Linguistic issues, various celebration days, cultural issues, Cleaning operations, Parthenium Eradication, Book Distribution, Azadi ke Amrut Mahatsav, Har Ghar Tiranga and Awareness and Orientation Programmes are carried out by NSS and various Departments under the guidance of IQAC of the college. Primarily, these are carried out in neighboring Harharia Chak, Harharia Mathpara, Chalk Islampur, Bus Stand locality and deep inside Islampur village.

2022-23

10.08.22 to 15.08.22: AZADI KE AMRUT MAHOTSAV. Har Ghar tiranga Distribution. Medical seminar on Mental Health. Dr Sushovan Saha, BMHO of Islampur Rural Hospital attended.

13.08.22: Cultural competitions like Quiz, Short Speech and Drawing

14/08/22: college building decorated with light.

15/08/22: Independence and Teachers' Day

10/09/22: Save Tree, Save Nation Programme was done in the locality. saplings distributed among people.

4/11/22.Thalassemia Screening for all local people

01/12/22; .Red Ribbon Day was observed and was extended to locality. seminar conducted. Doctors from Islampur Rural Hospital attended.

03/01/22: A Campus and Adjacent Cleaning Programme NO PLASTIC drive

13/3/23 to 19/03/23: NSS Special camp

12/3/23: A survey on Health and Hygiene

15/3/23: a seminar on Human Trafficking and Cyber Crime. Speakers: Nirmal Roy, OC, Islampur PS, TB Singh, SI, and CDPO, Raninagar, Nadir Hossain, ChildLine Team.

16/3/23: A blood donation camp. Dr Nazfat Benazir, nurse Fazila Khatun, Bloodbank counselor Mortuj Ali, lab assistant Abdur Sofur attended.

7/3/22: Free Eye Checkup. Dr Piyali Mondal attended.

18/3/23:Thalassemia Screening Camp DrSuvenduPurokait, DrHelalSk attended..

2021-22

8.3.22: International Mother's Day. Seminar on Women Health and Hygiene and a campaigning and awareness march in surrounding area.

10.3.22: Clean Society, Healthy Society Drive. A rally conducted for Malaria, Dengue and Chikungunya Awareness in the locality.

14.3.22: Parthenium Eradication Drive conducted in the locality.

25.3.22 to 31.3.22; NSS Special Camp

25.3.22, college campus was cleaned.

26.3.22 cleaning of the surrounding locality was done.

28.3.22: camp against HIV and Tobacco among local people. Dr Najmul Khan, Murshidabad Medical College and Hospital attended. A Blood Donation camp.. Dr SM Sarfaraj, Domkal Hospital, attended.

30.3.22: Thalassemia Screening. Dr Helaluddin attended. Safe Drive Safe Life programme conducted. SI, Islampur PS with four staff attended. A march conducted upto Bustand. Books distributed among Harharia Mathpara locality.

<div align="center">

2018-19, 2019-20, 2020-21

</div>

Similar programmes were done.

Two vaccination camps organized during Covid Pandemic under IQAC (04/10/21 &05/10/21).

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The NSS Unit of Murshidabad Adarsha Mahavidyalaya yearly organises so many programmes and extension programmes and outreach activities both inside the premises and outside into the neighboring community. The efforts of NSS did not go in vain. As a result of their hard work and dedication, they received applause across the college and society. Not only that, as the recognition of their works, they got as many as three awards from the State Government.

From the Government of West Bengal, the NSS Unit of Murshidabad Adarsha Mahavidyalaya received two awards for their noble activities and particularly for blood donation camps.

1. Blood Donation Reward and Certificate 2022

2. Blood Donation Reward and Certificate 2023

Murshidabad Adarsha Mahavidyalaya itself received Kanyashree Award 2023 from Govt of West Bengal for its outstanding activities in Kanyashri enrollment of girl students. The female students admission rates are much higher than their male counterparts in the academic year from 2018–19

to 2022–23. Whereas the total number of female students admitted is 9198, the male student admission is 7423. The female enrolment is 55.33% and the male enrolment is 44.60%. For maximum K2 beneficiaries in the college, the college got 3rd prize in the district of Murshidabad.

Individually, Istara Mehebuba got 1st prize and award for best Opposition leader in a programme organised by DPI (Directorate of Public Instructions) of Govt. of West Bengal in 2022. In the same programme, Asem Mubassir Alam, a very talented physically challenged boy in wheelchair, got 3rd prize in extempore competition.

File Description	Document
Upload Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 20

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
12	08	00	00	00

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 02

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Our green campus, spreading over a land of 1.83 acres with built up area of 1369 Sq mts is equipped with very good infrastructural facilities for teaching-learning process, value-based education, career prospects and a smooth transition for further higher studies.

Teaching Learning:

Classrooms:

We have a total of 19 classrooms situated at Ground, 1st, 2nd floors of main building and ground floor of annex building. The room nos are: 1,2,3,4,5,6,7 (we use this room for sick room for men). ,9,10,12,19,20,21,22,23,24,26,27 and 28.

Laboratories:

We have a total of 2 laboratories - one for Geography Department (Room No. 24) situated in the Main building 2nd floor and other is Computer Lab (Room no. 15) situated in main building 1st floor.

ICT-enabled classrooms:

We have 3 ICT-enabled classrooms. Room no. 10 is our only smart classroom situated in the main building 1st floor. Room no. 19 is ICT-enabled classroom cum seminar room situated in the Annex Building 1st floor. Room no 27 is is ICT-enabled classroom in Main Building 2nd floor.

We have a fully ICT-enabled fully AC Auditorium-cum-Seminar at Room no. 30.

The administrative section comprises:

1. **Principal's Chamber (01) is room no 16.**

2. **Office(01) room is room no 17.**

3. **IQAC Cell(01): Main Building between 1st and 2nd floor. No number of room is given.**

4. **Room for different cells (01) is room no 25.**

5. **NSS room: ground floor annex building.**

Academic rooms:

1. **Staff Room (01) is room no 11 at main building 1st floor.**

2. **Library(01) is room no 14.(with separation)**

3. **Reading room is room no 13.**

Other rooms:

Girls common room: No 8. Ground. Two sanitary napkin vending machine. We use this room as sick room during crisis for woman.

Boys' Common Room + Students' Union: no. 1st floor annex

Staff Cafeteria: No. 31. 2nd floor. Main building.

Guest Room: No. 32. 2nd floor. Main Building.

Student canteen: ground floor annex

Guard Room: Ground. Left side of Main gate.

Generator room:at 1st floor annex

Electric meter room: between passage main building

Record Room: main building 2nd floor

Ramp:

There are 3 ramps, one stretcher, one wheel chair for physically disabled.

Other physical facilities:

There are 37 toilets in college, one cycle stand, one open parking space, one electric meter room etc.

LMS: LMS is functional in the college.

Cultural and sports activities:

- **One playground where many sports events including annual sports take place. Football, cricket, voley ball, badminton, kabbadi, kho-kho etc are performed to create a balanced atmosphere.**

- **Yoga and meditations take place in the open field and in room no 19.**

- **Indoor games like ludo, carom etc are played.**

- **Playing instruments like dumbbells, football, volley ball, bats, balls, net, javlins, shotputs are available.**

- **There is an open big theatre (Manch) where many cultural programmes like annual function, singing, dancing take place.**

- **There is a garden in front of Seminar Hall (room 19). Together these things create a wonderful ambience.**

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 31.62

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
65.41	1.75	1.32	0.06	16.02

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students.

The Library is automated with Koha open source Integrated Library Management Software (ILMS) (Current Version: 22.11.06.000) since 2016. Currently the web OPAC searching facilities are available through the internet. It is in the process of being fully automated in order to become one of the most modern academic libraries in a rural area. Link of the dedicated website of the library: https://www.maml.blacal.in/

The institution has subscription for the following e-resources:

1.   e-journals (through N-List)

2.   e-books (through N-List)

3.   Databases

4.   Remote access to e-resources

Percentage per day usage of library by teachers and students (foot falls and login data for online access)

During the latest completed academic year is 1.2 Number of teachers and students using library per day over last one year is 49.26. The college has a rich library, fully automated, containing books, journals, magazine, news papers, maps as following (as on 31/03/2023):

Books	32,318
Journal	(Only through N List)
Magazine	2
Newspaper	2
Maps	15

Services provided by the Library:

Membership: The membership of the Library is open to bona fide students, faculty members and support staff of the College. Online library membership forms are available on the library website.

Lending Services:

The book borrowing facility (including circulation – issue, return and renewal of documents) is available only for the bonafide students, faculty members and other Member of the college.

Online Public Access Catalog (OPAC):

The catalogue of the library documents is available on the web (online) bearing URL-"https://maml.blacal.in/" which can be accessible remotely over the internet.

News Paper Clipping/ Current Awareness Services:

The Library provides such services in the form of displaying new arrivals list and newspaper clippings in the Current Awareness Section of the Reading Room.

Reference and Referral Services:

There is an Information Desk in the Library to provide reference and referral services to the users.

Access to E-Resources:

Library provides access to e-resources through INFLIBNET-NLIST (subscribed since 2016).

Career Guidance Service:

Documents relating to different competitive examinations like W.B.C.S, PSC, SSC, and Career oriented

Program and other documents related to the subjects are available for consultation in the Reading Room.

Wi-Fi Facility:

The reading area of the library has been Wi-Fi enabled to provide wireless access to the Internet.

Email alert service:

Library has Email alert services through which all necessary information deliver among the students and faculties' member of the college.

E-Zone:

Daily E-zone users 12- 15

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Murshidabad Adarsha Mahavidyalaya updates the internet facilities of the campus on a regular basis for students, teachers, and stakeholders.

Service Provider of Internet:

Internet service provided by:

 Alliance Broadband Connection with 125 mbps network speed through gateway.

We started with BSNL Service provider in 2011 with only 2 mbps speed. Alliance Broadband service provided a speed of 100 mbps in 2014. Currently we have both Alliance and BSNL services with a speed of 125 mbps.

Bandwidth update:

We started with bandwidth of 2 mbps first, then it became 40 mbps (BSNL). Then we increased it to 100 mbps.Currently we use a bandwidth of 125 mbps. We have plan to update it to 150 mbps

by the next year.

Lan update: The LAN facility in Murshidabad Adarsha Mahavidyala was introduced in 2011. Every year is maintained, modified and increased.

Wi-fi facility: Wi-fi facility started in 2012 for staff only. In 2014 it was opened for students.

CCTV: College fully under CCTV surveillance. Monitored from Principal's room. 32 cameras and one EVR and one DVR machine.

The college is automated and runs open source software (Cloud Version- 22.11.06.000 dated 16.08.23)

Automation started in 2015 by using Integrated Library Management System (ILMS)-KOHA software which is customised by Bengal Library Association.

INFLIBNET: started in 2016. Id: mamlinflibnet2024@gmail.com

OPAC: https://maml.blacal.in/

Library & Geography Dept have Linux operating system.

Department of Geography uses QGIS soft ware.

The college provides high speed internet connection to Principal's room, Office, Library, Staff room, IQAC room, Computer lab, Auditorium, Geography Lab, All Cell Room. We have free wi-fi facility for all almost everywhere.

College website imaintained and upgraded by: AMC with Aidni Infotech Pvt Ltd.

4 ICT-enabled classrooms: teachers take classes in online platforms like Google Meet, Google Classroom, Zoom, YouTube etc.

Smart Classroom: room 10 contains Interactice Flat panel (IFP), computer, projector, document scanner, movable camera, inverter.

Total computers: desktop 27 , printers 14 , Laptops 10 , projectors 4, scanners 3, protected by antivirus with AMC.

College runs customized on-line portal such as:

Teaching Learning portals:

College Website:

New: http://www.mam.ac.in/index.aspx

Old: http://www.murshidabadadarshamahavidyalaya.in/index.aspx

 Library Management System: https://maml-staff.blacal.in/

OPAC: https://maml.blacal.in/

NList: https://nlist.inflibnet.ac.in

ILMS: 22.11.17.000 (cloud)

College Question upload portal: www.murshidabadadarshamahavidyalaya.in/admin

Administrative Portals:

On-line admission portal: www.onlinemam.in

On-line Office Management System & fees collection portal-https: www.mamcbcs.org.in

Other online portals:

WBIFMS: https://www.wbifms.gov.in/ifms/login.html

AISHE: https://dcf.aishe.nic.in/aishenew/#/aishe/home

Wbtender.in: https://wbtenders.gov.in/nicgep/app

E-pension: https://epension.wbhed.gov.in/

WBHS: https://wbhealthscheme.gov.in/

Feedback Portals:

On-line feedback system attached to college website:www.onlinemam.in

Teacher appraisal system: www.mamcbcs.org.in

Online communication and collaboration:

New: http://www.mam.ac.in/index.aspx

Old: www.murshidabadadarshamahavidyalaya.in/index.aspx

Sms portal: www.onlinemam.in/eadmin

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 155.56

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 27

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 54.73

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
52.15	25.53	13.44	27.91	27.36

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 82.95

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3712	3564	2535	2356	1575

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

    1. Soft skills
    2. Language and communication skills
    3. Life skills (Yoga, physical fitness, health and hygiene)
    4. ICT/computing skills

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 9.25

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
37	51	38	22	06

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
650	493	191	140	191

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document](#)
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 1.06

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
06	08	00	02	00

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 5

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
02	02	00	01	00

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 3

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
06	01	00	4	04

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni has not been registered yet.

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Relentless efforts are being employed in order to materialize the visions and missions of the institution through various statutory and non-statutory bodies of the college. The Governing Body, which is the highest decision-making body, works in close collaboration with the Principal, IQAC, Teachers' Council, Library and NSS who implement various policies and programmes of the college in accordance with and under the guidance from State and National bodies like WBHED and UGC who from time to time lead us with their Statutes, Rules, Ordinances and Circulars.

The Governing Body takes all important decisions in Finance, Education and Infrastructural Development. The Governing Body entrusts and directs the Principal to implement, supervise and maintain all aspects mentioned above. The Principal engages the IQAC, Teachers' Council, NSS, all Heads of the Departments, all Convenors of various academic committees, sub-committees and Cells, all faculty members, Librarian and non-teaching staff along with casual staff of the college to execute the directions of the Governing Body.

The IQAC of the college plays a central role in implementing, sustaining and enhancing the plans and projects as forwarded by the Governing Body, Principal, stakeholders and from various bodies like UGC. The IQAC is rigorous and uncompromising in its attitude to uphold the values and dignity of the college and works in coordination with all bodies like Teachers' Council to achieve excellence. Regular feedback system is operational.

Teachers' Council relentlessly engages itself in all kinds of academic activities. Teachers' Council makes Master Routine, Academic Calendar, holds timely class tests, CIE (Continuous Internal Examinations) and University Examinations. Teachers' Council in collaboration with IQAC, introduces and approves new courses, if any, oversees admission process, takes definitive steps in implementing CBCS Courses and NEP 2020, in evaluating and reforming teaching-learning process and making and implementing various academic regulations. The college is a firm believer in participatory learning process and encourages every stakeholder to actively take part in participatory process.

In the administrative and academic domain of the college, decentralization is the key word and the management is participatory. Academic and administrative duties and responsibilities are distributed among the staff and the students. Directives emanate from the Governing Body and the Principal to IQAC and Teachers' Council or to Heads of Departments or to Convenors or to NSS or to Librarian or to Head Clerk who then disseminate the same to appropriate stakeholders for performance.

With approval of Governing Body, the Principal and IQAC create different committees and subcommittees and cells for the smooth functioning of every organ of the college. The committees undertake new initiatives, sustain them and enhance them. Various important days like National and International Holidays, Annual Days, Memorial Days are observed. Community works in the neighborhood are done by NSS together with various Departments.

The heads of the departments enjoy considerable freedom and autonomy in running the departments. Following the Academic calendar, they make syllabus distribution, lesson plans, plan for departmental tours, and organize internal examinations, class test, debate, quiz , posters, wall magazines, etc on their own.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The plan and policy structures of Murshidabada Adarsha Mahavidyalaya are clearly in alignment with the mission and vision of the institution. The institution has a concrete perspective plan that is effectively deployed with regard to policies, administrative set up, appointments, service rules, and procedures.

As for policies, the institution has created several policies in accordance with National policies and State policies. For example, M.A.Mahavidyalaya has a zero tolerance policy regarding Ragging. It also has a zero tolerance policy for crime and sexual harassment against women. The institution has a policy to make the campus plastic free. Providing pure drinking water is another policy of the college. Providing freeships to needy students is another remarkable policy for the college. Making barrier free movement for disabled learners is on the priority list of the college. Making the college a green campus is another policy.

Our administrative set up clearly follows a hierarchical order, which is shown through an organogram. On the top, there is the highest decision-making body, the Governing Body. The Principal instructs, monitors and advises and manages different academic, administrative and developmental projects as imparted by the Governing Body. The IQAC plans such projects and

makes them materialized through different bodies like Teachers' Council, Different Committees, subcommittees and cells, NSS, Finance Committee, etc. Whereas academic subcommittees exclusively deal with all academic matters, Finance Committee deals exclusively with financial matter in the College. The role of Bursar in this respect is central. However, all committees are approved by the Body. All financial proposals are finalized only by the Governing Body.

Among the non-statutory bodies, many academic subcommittees can be mentioned. They regularly hold meetings with their members and plan various academic, non-academic, curricular and extra curricular activities under the guidance of the Principal, Teachers' Council and IQAC.

The appointment process, service rules, promotions, and other procedures of the UGC recognised teachers and Librarian are effected by Rules, Regulations and Statutes of UGC and West Bengal Higher Education Department. The appointment process, service rules, promotions, and other procedures of the State Aided College Teachers are effected by Rules, Regulations and Statutes West Bengal Higher Education Department.

The appointment process, service rules, promotions and other procedures of non-teaching staff are effected by Rules, Regulations and Statutes of West Bengal Higher Education Department and Management Body.

The main focus of such strategies and policies has been to continuously improve the following areas in a tangible way. The key areas are: Curricular Planning and Implementation, Academic Flexibility and capacity Building, Teaching Learning Process, Research Collaboration and Extension Activities, Academic Infrastructural Facilities, Student Support and Progression, Internal Quality Assurance System and Governance, Leadership and Management.

The institutional perspective plan has been benefited by its achievements like introduction of .add-on course, MoUs, increase in library books and many others.

File Description	Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: D. 1 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Performance Appraisal System:

Murshidabad Adarsha Mahavidyalaya has a strong performance appraisal system for teaching and non-teaching staff. Teachers are regularly encouraged to attend various professional development programmes like Faculty Development Programme, Refreshers' Course, Short Term Course, Project Works, attend national and international seminars and conferences, workshops, and write research papers in UGC-carelist journals and international journals. Non-teaching staff are encouraged to attend Management Development Programmes.

The college has in operation a PBAS (Performance Based Appraisal System) at the instruction of West Bengal Higher Education Department and UGC in order to maintain quality. The teacher is asked to prepare sheets and data sheets or Teachers' Diary where they record all their activities and they submit them to IQAC. IQAC, after scrutinizing, submits the same to TIC/Principal who approves them. Then the concerned teacher is again asked to submit a filled-in proforma for CAS to IQAC for approval in GB. After approval, a letter is forwarded to Higher Education Department for Government Nominee and another is sent to Kalyani University for Subject Expert, who scrutinizes them further after screening him/her and after approval, they send the file to Higher Education Department. West Bengal Higher Education Department further scrutinizes the file and, if everything is okay, promotes the teacher to the next stage as per UGC pay-scale.

For non-teaching staff, all their activities are recorded in sheets and they get them approved from IQAC and Principal and afterwards from the Governing Body and then to Higher Education Department. Then they are promoted by following government rules.

If anybody's performance is poor, the principal talks to the concerned person to improve it.

Welfare Measures for Teaching and non-teaching staff:

1. **Most of the teachers and librarian appointed on substantive basis take medical benefits of "West Bengal Health Scheme for the Beneficiaries of Grant-in-aid Colleges and Universities 2017"**

2. **Non-teaching staff, State Aided College Teachers take medical benefits from "West Bengal Swasthya Sathi Scheme"**

3. **Most of the teachers and non-teaching staff, librarian benefit from institutional Cooperative society, namely, Murshidabad Adarsha Mahavidyalaya Employees Cooperative Credit Society. They get loan on regular basis and repay the same in installments. Annual gifts to Cooperative members**

4. **Puja bonuses, Id bonuses are paid in advance from college funds.**

5. **Loans are given from GPF as and when required by employees as per government rule.**

6. **Gratuity on retirement**

7. **Farewell ceremony for those who retire**

8. **Awards to those who perform outstandingly in research work**

9. **Refreshments for those who work overtime**

10. **Vehicle stand**

11. **Parking space for four wheelers**

12. **Free health check up facilities organized by NSS**

13. **Vehicle arrangement and train fares from college to DPI, Bikash Bhaban, Kolkata and return fares**

14. **Vehicle arrangements for office work for college**

15. **Guest room facility for guests**

16. **Leave like Casual Leave, Earned Leave, Maternity Leave, CCL, Duty Leave, Study Leave, Medical Leave etc.**

17. **Teachers' Day Celebration**

18. **Annual Excursion on subsidy**

19. **Financial support for attending seminars**

20. **Faculty Development Programmes and MDPs**

21. **Desktop and laptop facilities with wifi connectivity**

File Description	Document
Upload Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

File Description	Document
Institutional data in the prescribed format	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 12.2

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
06	02	04	01	02

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Strategies of the Institution for Optimal Utilization of Resources:

- **For financial assistance the college receives salary grants from the Government as per norms for teaching and non–teaching employees of the institution after annual assessment done by the Higher Education Department, Government of West Bengal.**

- **The institution receives bonus (non-salary grants) from government at a stipulated rate sanctioned by the government.**

- **Fees collected from students acts as a regular source of resource.**

The Finance Committee of the institution proposes and discusses the annual budget after the funds are received from various sources. The IQAC and other Committees forwarded proposals for infrastructure development are taken into consideration. Proposals for purchase of library books, computers, furniture, laboratory equipment's, building renovation work and stationery are taken into consideration. After discussion the Finance Committee forwards the expenditure proposal for Governing Body approval. After approval from GB the proposal for purchase is forwarded to the Purchase Committee for necessary action. The accounts of the college are audited regularly through Internal Audit and External Audit.

The fund mobilizations take place in the following areas:

- **Staff salary**

- **Repair and maintaining physical and academic facilities**

- **Development of physical facility**

- **Introduction of innovative teaching learning process**

- **Conduct of seminars**

- **Sports and cultural activities**

- **Student support**

- **Software, internet and electricity charges**

- **Library books purchase**

- **ICT infrastructure**

The internal checking of financial responsibility is entrusted with the Finance Committee and TIC of the institution. The internal checking ensures continuous documentation of financial transaction of day to day expenditure The regular income and expenditure of the college is supervised by the administrative staff. The bills for expenditure are finally placed before the TIC and Finance Committee by the Accountant for final scrutiny. Utilization certificate are processed after proper mobilization of funds and are recorded in the audit. The Purchase Committee of the institution monitors any purchase of college. E- Tenders and Quotations are invited for purchase and the final purchase is made after the comparison of quoted prices received.

External Audit:

The external audit is carried out by the Government appointed auditor who takes into account the fund received and disbursed by the college. The external audit had been conducted for the year 2018-19, 2019-20, 2020-21, 2021-22, 2022-23.

File Description	Document
Upload Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Internal Quality Assurance Cell (IQAC) of Murshidabad Adarsha Mahavidyalaya was established on 30.05.2014 following the guidelines of UGC 12th plan. Since then, the IQAC has been involved, heart and soul, in institutionalizing quality assurance strategies and processes in the college. On a regular basis, the IQAC reviews the teaching and learning process, structures and methodologies of operations, and learning outcomes. The IQAC closely observes and records the incremental improvement in various activities in the college.

IQAC in 2018-19

- **IQAC has monitored the internal assessments and synchronized CBCS curriculum.**

- **Orientation programme on CBCS, College level Workshop on CBCS**

- **various cultural programs and Annual College Cultural Programme.**

- **Educational Tour of History, Education, Geography and Bengali**

- **Thousands of new books on CBCS curricula purchased for library**

- **Parent-teachers meeting, career-counseling, departmental seminar**

- **motivated newly-appointed teachers to attend the FDP/Refreshers/Orientation programme.**

- **motivated to use newly-setup Smart Class Room (Room No. 10) and to take classes through PPT.**

IQAC in 2019-20

- **supervised the NAAC-related works and seven criteria managers were selected**

- **necessary support to complete CAS of three teachers from stage III to IV**

- **framed innovative teaching methodologies**

- **organized a grand Annual Cultural Programme having with a 'Lunch Together'**

- **collected the feedback from students and teachers**

- **Plastic and smoking free drive**

- **Organised Awareness Programmes**

- **Educational Excursions**

- **Career-counseling programme**

- **Departmental Seminars**

- **motivated teachers to attend the FDP**

IQAC in 2020-21

- **encouraged for ICT skills and virtual platforms during Lockdown period.**

- **suggested teachers to open the whatsapp groups department-wise**

- **Internal assessments in online and university examinations in blended mode.**

- **Took special care of students' mental health & hygiene**

- **Urged GB to take less fees for students who opted the lab & field survey-based subjects.**

- **Encouraged teachers to participate in the webinar of stress management and other relevant theme.**

- **"Work from Home" concept promoted.**

- **Hand sanitizer stands, Room Sanitizer machine, thermal gun purchased for campus.**

IQAC in 2021-22

- **Two Covid19 vaccination camps.**

- **Full-fledge e-governance policy.**

- **CBCS curriculum transacted properly through blended mode.**

- **Internal assessments in online**

- **Encouraged teachers publish research papers in UGC-carelist journals.**

- **Initiatives to form an Internal Complaint Committee.**

- **Orientation Programme, MoUs.**

- **In-flib-net (Nlist) was renewed.**

- **Educational excursion**

- **CAS files of four teachers forwarded for promotion.**

- **organised Azadika Amrit Mahatsav.**

- **College campus made free Wi-Fi zone.**

IQAC in 2022-23

- **Orientation Programme for students, Career Counseling Programmes by Bandhan, RICE, BSA and George Telegram Institutes World Entrepreneurs Day, Two National Seminars, Orientation programme on Accession & Digitalization of Library, Add-on course of 40 hours**

- **Students Week Celebration, MoUs, Faculty Exchange Programme**

- **Construction of a New Auditorium, Guest Room, Record Room, and Girls Common Room**

- **Orientation programme on digital learning, Annual sports, cultural competitions programmes, Educational, students' awareness programmes**

- **Making of College organogram, Academic calendar, College Prospectus.**

- **Department-wise parent-teacher meetings, Documentary films, Online feedback, whatsapp group for alumni**

- **new college-website**

- **community survey of PH Drinking water**

- **Departmental Seminar, Seminar on NEP - 2020**

File Description	Document
Upload Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: B. Any 3 of the above

File Description	Document
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

During the last five years, Murshidabad Adarsha Mahavidyalaya has initiated Gender Audit and has taken measures for the promotion of gender equity. In our curricula, we have explicit and implicit references to gender equity, and in our classroom interactions, we make the most of the curricula to apprise our students of various genders about gender equality and gender neutrality.

Outside the curriculum, we take different measures to promote gender equity and gender neutrality. ICC (Internal Complaints Committee), WDC,Students' Grievance and Redressal Committee, Anti-Ragging Cell and IQAC have made relentless and incessant efforts, and they are still making collaborative efforts to keep the momentum going.

- **In order for every girl student to feel safe and secure inside the campus, we have installed close circuit cameras (CCTVs) almost everywhere, which are constantly monitored by a team headed by the principal.**

- **Washrooms are cleanly maintained, and it is ensured that sufficient lights are available in ladies' washrooms and in every nook and corner of the college.**

- **Every student, including the girl student, is provided with an ID card. No outsider is allowed to enter the college without registering his/her name in the register book that is kept at the gate.**

- **There is a Girls' Common Room equipped with a Napkin Vending Machine and a Covered Dustbin and with an attached well-furnished washroom on the ground floor, just at the right side of the main gate. Girl students can avail of sanitary napkins as and when required by them.**

- **Girl students can always approach, in any kind of psychological crisis or mental disturbance to ICC, WDC, SGRC or in case of ragging to ARC. During the counseling period, absolute confidentiality is maintained as the girl students open up their emotions and feelings and secrets. These committees are very strict and take immediate redressal measures in favor of the girl students, if confronted with any untoward or unpleasant event.**

- **Adequate number of girl students take participation not only in curricular activities but**

also in extracurricular activities like sports and cultural programs, and they have a great history of success. Similarly, in NSS, girl students very often outcompete their male counterparts in regard to performance. The college has formed a habit to include a substantial number of female participants everywhere.

- **Programmes, discussions and seminars on Gender-sensitization, Women Development, Mothers' Day Celebration etc are conducted on a regular basis.**

- **Regular parent teacher meetings are held to discuss with the guardians the needs and necessities, not only the daughters but also the sons, their problems, and a possible solution. It is an effective measure to reduce dropout rates.**

- **There are a good number of toilet facilities for female students and teachers.**

- **A good number of seminars are organised for gender sensitization, women's empowerment, etc.**

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: C. 2 of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: C. Any 2 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Certificates of the awards received from recognized agency (if any).	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of

students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Murshidabad Adarsha Mahavidyalaya takes special care in providing an inclusive environment in the college regarding tolerance and harmony towards cultural, regional, linguistic, socioeconomic issues, sensitization of students and employees to the constitutional obligations like human values, human rights, fundamental duties and responsibilities of citizens.

Cultural and Regional: Through the celebration of various cultural and regional programmes such as mentioned below, we in the college create an atmosphere of amity and brotherhood. Whereas birthdays of great men help us imbibe their high ideals, celebration of day like national youth day instils in us a spirit of patriotism and courage.

- **Rabindra Jayanti on 25 Baishakh (around 7 May)**

- **Najrul Jayanti on 11 Jaistha (around 25 May)**

- **Vidyasagar Jayanti (26 September)**

- **Netaji Jayanti (Parakram Divas) (23 January)**

- **National Youth Day**

- **International Women's day**

- **Raksha bandhan among students. Students bind rakhis among themselves and teachers as a sign of national unity and brotherhood.**

- **International Yoga Day (21st June)**

- **Freshers' Welcome Festival (Nabin Baran Utsab) in january**

- **Annual Prize Distribution Ceremony**

- **.Annual Sports Progrmmae**

- **Annual Cultural Programme**

- **Teachers' Day**

- **Vivekananda Birth Day**

Linguistic: Linguistic celebration day such as International Mother language day promotes love for one's own language. It also promotes the love for one's dialectic language. It creates strong bonding among people.

- **International Mother language Day (21st February)**

Communal and socio-economic: Some issues are related to community living. Prevention of early marraige is such a theme. Electoral Literacy Drive is pertinent to community and society and in larger sense the necessity of a a practical and dynamic democracy. NSS largely caters to the social needs in its outreach programmes. Books distribution among the poor school children aims to create an empathetic society. Beti bachao beti padhao drive is the demand of the time.

- **Prevention of Early marriage**

- **Electoral Literacy Drive**

- **NSS Special camp**

- **Books Distribution**

- **Beti bachao Beti Pdhao Drive**

Health Awareness: Health is wealth. Awarenessness curative and palliative treatment only ease the pains of many patient. We do such programmes in large number.

- **Red Ribbon day**

- **World Diebetes Day**

- **Mental Health programme**

- **Dengue, malaria and Chikungunia Drive**

- **HIV detection Camp**

- **Eye Check Camps**

- **Free Health Camps**

- **Thalassemia camps**

- **Blood Donation camps**

- **International Tobacco Day**

- **Covid vaccination camps**

- **Awareness on Mestrual Hygiene**

Sensitization and Awareness: We need to sensitize people about so many issues and evils prevailing in society. Gender sensitization , women awareness programme give us insight into matter of things of the day. Plastic , parthenium are poisonous things and need to campaigned severely. Human trafficking is a menacing curse. It should be stopped at any cost.

- **Women awareness Programme**

- **Gender Sensitization**

- **Save Tree save nation**

- **No Plastic Drive**

- **World Water Day**

- **Student Teacher Meeting Day**

- **Parent-Teacher Meting Day**

- **Clenliness Drive**

- **Swachh Bharat Abhijan**

- **Parthenium Eradication Drive**

- **Human Trafficking and Cyber Crimes**

Sensitization of students and employees constitutional obligations like human values, human rights, fundamental duties and responsibilities of citizens:

- **Independence Day (15 August)**

- **Republic Day (26 January**

- **Azadi ke Amrut Mahatsav**

- **Voter Awareness Drive**

- **National Youth Parliament**

File Description	Document
Upload Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice 1

Title of the Practice

Women Empowerment in a Migrant-hit, early-marraige affected locality

Objectives of the practice

- **To stop early marriages among poor, migrant-labourers affected Muslim girls**

- **To make them intellectually and financially independent**

- **To spread light of education to them and through them to generations to come**

- **To make a happy society**

The context

The locality surrounding Murshidabad Adarsha Mahavidyalaya is a minority-based locality. Most of the parents of the girl students are migrant labourers, working in different parts of the country, biri shramiks, daily labourers, and often jobless. Most of these girl students are first generation learners. Due to financial constraints, lack of education and lack of a scientific belief system, they become victims of early marriage. To educate such girl children and empower them is a mammoth task.

The practice

Despite the advancement of science, technology, globalization, computerization, bills for women, reservationreservations for women, laws for women, the women are still not free and empowered. This is very critical in a condition like our college. Our college and different committees and cells are very proactive toin protecting our girl students and to make them financially independent and strongwilled. Every committee has a Coordinator and some members. They together sit for and make a plan of action. The Governing Body, the Principal, IQAC Coordinator, NAAC Coordinator, Teachers' Council and every wing of the college take special care and attention for our girl students. A 24x7 surveillance system has been installed, and everything is closely monitored to prevent any untoward incidents against women.

We have arranged a fully furnished, modern Common Room for girls where resting place such as

chairs,bed, benches are available. Stretcher and wheel chair for physically challenged are available. A modern washroom is also attached. We have kept a first aid preparation ready for them. Moreover, we have kept a vending machine for sanitary napkins ready for them. We do regular mental counseling for our girl students. We do treat them as our own daughters.

Regular seminars, talks, invited lectures, and gender sensitization programs are held to give them strength and power. We work seamlessly so that our girl students can get the proper skills for employability. We tirelessly work for them to sail them through stages of higher education, NET/SET. We devote time and energy to making them successful entrepreneurs, leaders, social workers, and good human beings.

Evidence of success:

Many of our girl students every year get admitted to various higher education institutes to complete their MA, Msc (Geography), PhD, NET/SET, B.Ed, and they do get success. Many enroll for various competitive examinations like WBCS, SSC, STAFF SELECTION, TET, and other examinations. They do achieve success. Many of our girl students do business as well. For example, the following students passed NET/SET/TET: Mamtaj Shireen (SET-2023), Sabia Sabnam (TET-2022), Ronjila Khatun (TET-2022) and Sabina Yeasmin (TET-2022)

In 2022, Istara Mehebuba got 1st Position of opposition leader in Intra College Youth Parliament Competition . In 2023, Susmita Kisku, a tribal woman, got 3rd position in district level sports.

Problems encountered and Resources needed:

- Our achievements are not without obstacles. In fact, our ways are stony and thorny. We have a severe teacher shortage. Within our limited capacity, we do our hardest.

- Girl student dropout is a major issue.

- Early marriage is another big issue.

- Reluctance of parents to send their daughters to college is the next problem.

- Lack of sufficient government or non govt funding is another problem.

- Ignorance and superstition among girl students is another problem.

- Psychosomatic changes among college going girls are a problem and to cope them is a challenge.

- More knowledgeable resource personnel are required.

- More awareness and consciousness among guardians and students are required.

Best Practice 2

Title of the Practice

Blood Donation Camp: A noble effort to mitigate blood crisis

Objectives of the practice

- **To donate blood to save human lives**

- **To encourage all to donate blood for their own good health**

- **To help nearby hospitals and nursing homes with sufficient supply of blood**

- **To instill awareness of the benefit of blood donation among the mass**

The context

Blood is vital to medical industry. Every year in every hospital and nursing home and health centre thousands of bottles of blood is required to meet the demands. In our own locality also, like in Domkal Super Speciality Hospital, Murshidabad Medical College and Hospital and nearby nursing homes and health centres, blood on emergency basis is needed. In order to cope with such life-saving situations, the college regularly organises blood donation camps mostly through the NSS unit of the college

The practice

The practice of donating blood in our college is long drawn, to such extent that it has become an identification mark of our college. All teachers, non-teaching staff and students joysously participate in such camps so as to give a festive look to it. Previously teachers themselve organised such camp. From 2018-19, since the creation of NSS, NSS has taken it over. Teachers, students alike donate blood.

Evidence of Success

One such blood donation camp took place on 29.03.2022 at room no 5. 46 students from various departments and many teachers donated blood. Dr S.M.Sarfaraj from Domkal Super Speciality Hospital, Abdur Sofir (MT Lab) and Md Mortuj (Murshidabad Medical College and Hospital) attended. 47 pouches of blood have been collected and donated. Every donor was provided with a certificate.

In the second instance, a blood donation camp was organised on 16.3.23 at room no 27 31 students donated blood. Dr Nazfat Benazir from and other medical staff attended the camp. 31 pouches blood was collected and donated. Every donor was provided with a certificate.

NSS Unit received two awards and certificates from Govt of West Bengal for Blood Donation Camps, one in 2022 and another in 2023.

Problems encountered and Resource Required

- **Initial reluctance and fear**

- **Resistance from family**

- **Fear of afflicted with unknown diseases**

- **More doctors and skilled staff required**

- **More awareness is required**

Notes

It were better if we could get funding from Government.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Our institute Murshidabad Adarsha Mahavidyalaya is distinctive for its consistent persistence for the education, empowerment and upliftment of minority community women specially Muslims,

and then SC/STs and other backward class women. Our college is situated in such a remote area far away from city that we feel we are blessed to have such an opportunity to serve them.

Our objective is to transform this first generation learners into a tangible human resource force for the development of the locality as well as contributing to the human resource development of the country. By educating them we are actually educating the future mothers of the country. As Swami Vivekananda has said "If you want to build a nation, first educate your women." With this motto in mind, we dedicate ourselves in teaching them and let them know their true potential.

The locality of Islampur is circled by a huge number of remote backward downtrodden migrant labour based villages. Many of the parents of our students never had a formal schooling. The problem of migrant labour is acute here, as the fathers of our female students work in Delhi, Haryana, Kerala, Mumbai as migrant workers. During Pandemic, this aspect became very horrible. Secondly, due to lack of formal schooling, ignorance and superstition grip them very often. The needs of the adolescent, the menstrual hygiene, the general wellbeing of the future mothers and professionals are mostly ignored. Early marriage is a monster in such a locally, which also increases the rate of dropouts among girls in college. Even after taking admission they are misguided, leave the college midway and get married. In some few cases it has been noted that they continue their education after marriage and childbirth.

The college takes serious note of such incidents and take all possible measures to stop such ignorance - driven nuisance. We in the college take the following measures but not restricted to: :

1. Take Regular feedback and a surveillance as to what untoward things (dropout, early marriages, acute financial crisis in the family) are happening to our girl students. This needs a special kind of exercise as most of our girl students feel shy to tell their stories openly.

2. The female teachers take special time out to interact with our girl students about their background, bodily and psychic wellbeing, their menstrual hygiene etc and after one or two semesters, their shyness goes away.

3. Different types of seminars, talks programs are held on gender sensitisation, women empowerment, entrepreneurial skills, woman health, health check up camps , mental counseling,

4. State government scholarships like Kanyashree are offered to all girl students admitted in the college. The girl students can also availe Swami Vivekananda merit based scholarship. The college has its own freeship policy based on which half of the fees are subsidised. All these schemes act as essential fuel for girl students to continue their studies. Teachers always continue to update these things to them.

5. Teachers are very serious about taking classes as they know their girl students come from backward conditions, so they have some extra responsibility and duty towards them.

6. Teachers also take time out to convince the parents of girl children anot to marry them off early so that in future they can be financially independent and look after their own families.

7. **It is our privilege that sometimes the local administration like BDO comes to our college and wants to know the nitty gritty of socially and financially backward girl students, specially Mislims and SCs and STs.**

8. **It is also our privilege that sometimes our local MLA and MP come to our college to learn about the status of girls students.**

It is our pride that our minority community and SC/ST/OBC girl students get high success in academic and other fields. Our claim is not without proof. In the academic year 2018-19 to 2022-23, Out of 23 students who got attractive placement in service sectors , 8 of them are girls and 8 out of 8 are Muslim girls.

Another instance is in the field of student progression to higher education from our college there were 50 students placed in the academic year 2018-19 to 2022-23. Among them 25 are girl students. Among the 25 girl students 22 are from Muslim community. This strongly shows that we have really become a instrument for upliftment for Muslim girls in particular in this minority-based locality.

If we look at student admission, we will see that more and more girl students are taking admission into our college even greater in number than their male counterparts. In the last five years the total number female students admitted is 9198 as against the male number of 7423. The percentage of female enrollment is 55.53 whereas the male percentage is 44.60. Most of the girls being Muslim, this is indeed a remarkable indication of the achievement of the college.

Again, between 2018-19 to 2022-23, among the 19 students who passed UGC NET/SET/TET examinations, 8 were girls and 4 were Muslim girls. Their names are Mamtaj Shireen (SET-2023), Sabia Sabnam (TET-2022), Ronjila Khatun (TET- 2022) and Sabina Yeasmin (TET-2022). All these things prove our claim that our college is really dedicated to the upliftment of our girl students in general and Muslim girl students in particular.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

Murshidabad Adarsha Mahavidyalaya is all set to to submit its first time ever SSR to NAAC. We have just taken a little step ahead so that in future we can have big strides under the guidance of NAAC and UGC. We promise to initiate programs for the allround development of our beloved students. We have already taken certain steps and want to take some more tangible steps towards quality enhancement. The steps include but not restricted to:

1. **To continue with more add-on courses**

2. **To engage ourselves with more faculty exchange programs**

3. **To introduce some new programs and course**

4. **To make our students into a powerful human resource force**

5. **To open NSOU PG Courses**

6. **To become more digitalised**

7. **Upgradation of Library**

8. **To make students more values-based, ethical, skilled, job-oriented and good human beings.**

Concluding Remarks :

This is Murshidabad Adarsha Mahvidyalaya's first time ever attempt to submit NAAC SSR in the last 41 years. We have tried our level best to prepare and submit but many shortcomings are possible. Murshidabad Adarsha Mahvidyalaya is hereby submitting the "Self Study Report" for assessment and accreditation for the first cycle. The college is registered under 2f & 12B of UGC act and is affiliated to University of Kalyani. As per guidelines of NAAC given in its manual we have prepared our SSR. When this SSR was prepared, individual efforts as well as collective efforts were remarkable. The journey has been uphill but the pleasure is no less denied. Our college is located at a remote place, 32 kms away from the nearest railway station, Berhampore Court, and is a minority-based, migrant-labour populated area, where most are either bidid shramik or daily labourers, where the light of education has not reached all. These are socially and economically marginalised people who strive hard to earn their daily livelihood. Despite these things, our college has put forward an allround effort to the path of sustainable development of the colleg. We hope that we can transform these first generation learners into the assets of the nation. We are humble enough to know our shortcomings but we dream big. May today's one small step forward lead us to highway of accreditation.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
2.4.2	*Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)* 2.4.2.1. **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
20	22	23	23	09 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
14	16	17	17	09	 Remark : Update Value as per the supporting documents
3.5.1	*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.* Answer before DVV Verification : Answer After DVV Verification :02 Remark : Input edited as per the supporting documents
5.3.1	**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years** 5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years* Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
05	02	00	01	00 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
02	02	00	01	00	

07-09-2024 12:11:44

	Remark : Input edited as per the supporting documents, Participation / appreciation certificates and awards from regional / local / institutional levels should be not consider
5.3.2	**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
13	01	00	14	04

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
06	01	00	4	04

Remark : Input edited as per the supporting documents

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations